



ADE Program Learning Guide

2026-2027

The Department of Art and Design Education
Pratt Institute

Pratt

TABLE OF CONTENTS

DEPARTMENT CONTACTS.....	3
INTRODUCTION.....	4
PROFESSIONAL VALUES, MISSION, AND LEARNING OUTCOMES.....	6
INSTITUTE AND DEPARTMENT POLICIES.....	7
Assessment and Grading.....	7
Program Rubric.....	7
FEEDBACK ON THE PROGRAM.....	7
COMMUNITY STANDARDS.....	8
GENERATIVE AI POLICY.....	10
ATTENDANCE POLICIES.....	10
ADVISEMENT.....	11
Undergraduate.....	11
Graduate.....	11
HANDBOOKS AND GUIDES.....	11
Data Protection.....	12
CLINICAL EXPERIENCES.....	12
INITIAL TEACHER CERTIFICATION.....	13
Certification Tests and Timeline.....	13
Vouchers and Support.....	13
Interstate Agreement on Certification.....	14
FAQ Substitute Teaching.....	14
STUDY ABROAD OPPORTUNITIES.....	15
INSTITUTE-WIDE ACADEMIC SUPPORT.....	16
Pratt Libraries.....	16
Academic Support.....	16
Accessibility.....	17
Wellbeing.....	17
Starfish.....	17
STUDENT RESOURCES.....	17
DEPARTMENT RESOURCES.....	18
EMPLOYMENT AND CAREER RESOURCES.....	20
INTERNATIONAL STUDENTS.....	21
PUBLIC SAFETY & EMERGENCY CONTACTS.....	21

Image on Cover: Project example created by a Saturday Art School Student Teacher, Kayleigh Roche.
 Title: Symbolic Narrative, Acrylic on Canvas, Drawing & Painting, Age 11-14, Spring 2025.

DEPARTMENT CONTACTS

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GRAD Academic Advisor

Aileen Wilson

COMMUNICATION AND COMMUNITY

- Bookmark the [ADE Website](#)
- Follow us on Instagram @prattarted
- ADE Weekly Email Blast shares teaching, internships, opportunities, and news for students (sent out to current faculty and students weekly on Fridays)
- ADE Summer Newsletter shares faculty, alums, and students' activities and achievements (sent out to alumni, current faculty, and students and the department network, published every summer)

INTRODUCTION

Welcome to Pratt Institute!

Welcome to Pratt Institute's Department of Art and Design Education. We offer four programs: BFA, BFA/MA, MA, and the Advanced Certificate, all of which prepare students for New York State initial teacher certification in visual art (all grades). Students are entering the exciting and complex field of art and design education. Art and design encompass numerous sub-disciplines, or 'studio-cores', such as painting, graphic design, sculpture, 2D animation, and many more. As a department, we value depth of knowledge in the studio core. In our program, students require knowledge of a 'studio core' as well as knowledge of child and adolescent development, learning theories, lesson planning, and instructional strategies, as well as opportunities to integrate all of the above through clinical experiences, such as student teaching. Student Teaching is supported by two components - clinical experiences and accompanying seminar classes. Together, these provide pre-service teachers with the opportunity to integrate their theoretical knowledge with hands-on experience through structured support and reflection.

BFA in Art and Design Education

Within the BFA in Art and Design Education, students can choose between two paths: one in art and design education that prepares them for New York State initial teacher certification in visual art (all grades), and one that prepares them to teach in community-based settings and after-schools (CADE).^{*} Both paths provide the following core experiences:

- Studio Core

Through Freshman Orientation and group and group advisement sessions, students choose a core studio discipline based on their experiences in the foundation year and evolving studio interests, and examine their progress in the core as they move from one semester to the next. Students take a minimum of 18 studio credits in an art or design discipline beginning in their sophomore year. We recommend that students continue to study in their core for their institute-wide electives. Students can change their studio core early in the program (it is harder to do so later), but are advised to consult the Department Chair before making any changes.

- Clinical Experiences in New York City Public Schools

Students pursuing both degree paths—certification and community art and design education—take courses that immerse them in fieldwork and student teaching in K-12 public schools and other settings. In their junior year, students decide which path they want to pursue. Students who choose the certification path fulfill their additional student-teaching requirements in public schools, while students in the community art and design education track fulfill theirs in community-based settings.

- Clinical Experiences in Community Settings

All students teach in Saturday Art School, the ADE laboratory school for children from Brooklyn's many neighborhoods, and if in the CADE track, have additional clinical experiences in community settings. All students learn to teach children and young people in art and design throughout out-of-school or after-school programs. Students learn to integrate the knowledge, skills, and values of their studio core or major to inform their planning of art and design projects

conceived and developed for children and young people ages 6-18. Supervised by faculty, students plan for and teach children and young people over the course of the semester, culminating in a curated exhibition and/or publication.

- Integrative Capstone

Students complete a capstone course that supports the integration of their studio core with their teaching experiences through reflection and field research in art and design education. The capstone course in students' senior year provides a space for students to reflect and build on their learning by investigating a topic in art and design education and developing a senior exhibition and catalog.

*UG ONLY In advisement in semester 6, students must select one of our two tracks, either the certification track or the CADE track. No changes can be made after that time. All students in the certification track are required to complete and pass all certification requirements, including TPA, to be recommended for certification.

- Teacher Performance Assessment (TPA)

Students on the certification track prepare and submit their TPA in the first semester of their senior year in the class ADE 403 Professional Practices. Please note: The grade is entered as INC until TPA scores are received and the TPA is passed, at which point the grade is changed. Students do not graduate until they have successfully passed TPA.

Combined Degree In Art And Design Education (BFA/MA)

* Only students in the BFA certification path are eligible to move into the 5th year of the BFA/MA.

- By completing both undergraduate and graduate degrees in Art and Design Education at Pratt, students can reduce time and cost requirements. The five-year program provides students with opportunities to explore new and related areas in the field of art and design education: puppetry and performance, museum education, community art and design education, and curriculum research. Students complete a project in curriculum research and design.
- Application process and important guidelines:
 - Students are accepted into the BFA/MA program upon admission to Pratt and follow the BFA program (certification path only). On successful completion of the BFA, students enter the 5th year.
 - On occasion, students in the BFA program may request to transfer into the BFA/MA. Students indicate their interest in transferring from the BFA to the BFA/MA to the Department Chairperson no later than early spring of their senior year.
 - 5th-year offer letters are sent in March of the BFA senior year to BFA/MA 5th-year applicants and, if applicable, may include merit awards.
 - Letters indicate that all offers are conditional on successful completion of the BFA with a minimum GPA of 3.0.
 - The letters state that a \$250 non-refundable deposit is required by mid-April.
 - Acceptance into the 5th year of the BFA/MA can not be deferred.
 - Financial aid packages, as well as bursar and other payment information, are converted to graduate student levels.

- Certification and the BFA/MA program
 - The New York State Education Department (NYSED) stipulates that graduates of the BFA/MA in Art and Design Education may be recommended for certification only upon completion of the 5th year, not earlier.
 - Direct any additional questions to Anna White, Acting Assistant Chair and Certification Officer at awhite17@pratt.edu

MA in Art and Design Education

The MA in Art and Design Education (with initial teacher certification) is designed for individuals seeking Initial Certification in the visual arts to work as artist-teachers in public schools and other educational settings, from pre-kindergarten through high school. In addition to certification, this intellectually challenging pathway supports research on curriculum design, pedagogical practice, and the historical and contemporary state of the field in art and design education. The program can be completed in three semesters. This 33-credit degree program is open to individuals with a minimum of a 3.0 in their bachelor's degree and 25 credit hours in art, design, and/or the history of art from an accredited higher education institution or the equivalent of the bachelor's degree from an international institution of acceptable standards.

Advanced Certificate in Art and Design Education

The Advanced Certificate in Art and Design Education (with initial teacher certification), a 24-credit program, is open to individuals who already hold an MFA or are currently enrolled in an MFA program at Pratt. This program may be completed in three semesters.

PROFESSIONAL VALUES, MISSION, AND LEARNING OUTCOMES

Professional Values

All students are required to uphold ADE's mission and professional values related to equity. We are committed to offering program curriculum and clinical experiences focused on addressing the systemic barriers to school and career outcomes in art and design for K-12 pupils, and incorporating the perspectives of those most affected by inequity into ADE curriculum and pedagogy.

Mission and Learning Outcomes

The mission of Art and Design Education is to prepare artists and designers as accomplished educators who can work effectively with pupils in diverse cultural contexts and apply interdisciplinary perspectives across a variety of educational settings, including schools, museums, and community organizations. Students work collaboratively with their peers, community members, and professionals in the field, while they learn to develop lessons and construct environments that promote critical inquiry and creative practice. Through individual and community practices, students become engaged artists, educators, and researchers. When students complete their degree program, they can:

- Integrate studio knowledge and skills—grounded in contemporary art practice—into the art and design curriculum.
- Articulate, apply, and reflect upon knowledge of pedagogy and instruction in art and design education.
- Apply knowledge of learners, belief in their ability to learn, and cultural awareness to planning and instruction.
- Demonstrate the ability to work collaboratively within school and community contexts to promote culturally relevant pedagogy and equitable learning opportunities.

INSTITUTE AND DEPARTMENT POLICIES

Assessment and Grading

Pratt Institute Grade System

Grade Evaluation Quality Points per Credit

A Excellent 4.0

A- Excellent 3.7

B+ Very Good 3.3

B Good 3.0

B- Good 2.7

C+ Above Average 2.3

C Average 2.0

C- Below Average (UG only) 1.7

D+ Less than Acceptable (UG only) 1.3

D Less than Acceptable (UG only) 1.0

F Failure 0.0

WF Failure Due to Lack of Attendance 0.0

Note: C is the lowest passing grade for graduate students.

Faculty share their grading rubrics and evaluation tools in their syllabi and in class. Faculty also conduct mid-semester course evaluations and regularly monitor students' learning. Faculty believe in the value of assessment for learning and welcome student feedback on their progress.

Program Rubric

Guiding the assessment of the learning outcomes is the ADE Program rubric. Here is a [link](#).

FEEDBACK ON THE PROGRAM

The ADE Department welcomes feedback on the programs. Throughout the programs, many opportunities exist for students to do so through institute course evaluations, focus groups, and department surveys:

Focus Groups

Focus groups take place at the end of selected classes. The questions asked in the focus groups are:

- What helps your learning in this online course?
- What could be changed to support your learning in this online course?
- What could you do differently to support your learning?

Additional questions are added as required by our accreditation process.

Additional opportunities to offer formal and informal feedback on the program are listed in the [feedback table](#).

COMMUNITY STANDARDS

PRATT COMMUNITY STANDARDS

Pratt Institute's mission is to educate students to become creative, responsible professionals who will contribute fully to society. The Institute upholds values and standards that support the mission and holds high expectations regarding the conduct of students, faculty, staff, and administrators. Above all, we respect one another and behave in ways that advance the free association of people and ideas. We cherish the diversity represented by our people and their disparate values and ideas. At the same time, we expect each student, faculty, or staff member to value and uphold the community standards essential to the pursuit of academic excellence and social responsibility.

[Pratt's Student Code of Conduct](#)

[Pratt's Faculty/Staff Community Standards](#)

ADE COMMUNITY STANDARDS

The Art & Design Education Department is committed to fostering a creative, inclusive, and professional learning community. Students are expected to uphold the following standards:

1. Be Professional

Demonstrate responsibility, integrity, and accountability in academic, studio, and professional settings.

2. Respect Others

Foster an inclusive and collaborative learning environment by treating classmates, faculty, staff, guest speakers, and community partners with dignity, courtesy, and respect.

3. Communicate Professionally

Engage thoughtfully in critiques, discussions, and collaborations; remain open to feedback; and communicate respectfully through appropriate channels.

4. Care for Shared Spaces

Maintain safe, clean, and organized studios and classrooms. Use materials, equipment, and facilities responsibly and help preserve shared resources.

5. Limit Distractions

Silence and put away cell phones and other personal devices during class, critiques, guest speakers, class trips, presentations, and meetings unless their use is approved for instructional, accessibility, or emergency purposes.

6. Represent the Department Well

Conduct yourself professionally when participating in field experiences, exhibitions, community partnerships, conferences, or other activities as a representative of the department. All students adhere to a professional code of conduct both on and off campus and uphold ADE's mission and professional values grounded in equity, as well as the expectations of the organizations they enter as described in the Fieldwork Handbook, the Student Teaching in the Public School Handbook, and the Student Teaching in the Saturday Art School Handbook.

7. Language of Instruction

English is the language of instruction for the Art & Design Education Department. Unless otherwise approved by the instructor, class participation, presentations, written work, and assignments must originate and be completed in English.

GENERATIVE AI POLICY

PRATT GENERATIVE AI POLICY

[Pratt Statement on Artificial Intelligence](#)

ADE GENERATIVE AI POLICY

In the Department of Art and Design Education, one of the two statements below is included in the syllabi:

OPTION 1: Since 1. articulating, applying and reflecting upon knowledge of pedagogy and instruction in art and design education and applying knowledge of learners (in written/spoken English), and 2. belief in [a learners] ability to learn, and cultural awareness to planning and instruction (in written/spoken English) are learning outcomes of ADE programs, all assignments must be written in the language of instruction, English, original and prepared by the student. Developing strong competencies in this area will prepare you for teaching visual art K-12. **Therefore, generative AI (either for in-class or out-of-class assignments) is not permitted** and will be treated as plagiarism.

LA/C ACCOMMODATIONS: Please inform the faculty if your LA/C accommodation supports the use of dictation or transcription software; note-taking software such as ZOOM transcripts and summaries; Genio or CART transcription; or copy-editing software such as Grammarly Pro.

OPTION 2: The ADE program learning outcomes are 1. articulating, applying and reflecting upon knowledge of pedagogy and instruction in art and design education and applying knowledge of learners (in written/spoken English), and 2. belief in [a learners] ability to learn, and cultural awareness to planning and instruction (in written/spoken English) are learning outcomes of ADE programs, all assignments must be written in the language of instruction, English, original and prepared by the student. Developing strong competencies in this area will prepare you for teaching visual art K-12. However, as the effective use of generative AI tools becomes increasingly relevant to creative tasks, it is important that K-12 visual arts educators learn about AI's limitations and possibilities. Therefore, generative AI may be used in this class for an assignment, but only when specified. Unless specified otherwise, **generative AI (for in-class or out-of-class assignments) is not permitted** and will be treated as plagiarism. It is a student's responsibility to only use AI as directed.

LA/C ACCOMMODATIONS: Please inform the faculty whether your LA/C accommodation supports the use of dictation, transcription software, or note-taking software (such as Zoom transcripts and summaries, Genio, or CART transcription), or copy-editing software (such as Grammarly Pro).

ATTENDANCE POLICIES

1. [Pratt Institute Attendance Policy](#)
2. ADE Department Attendance Policy 2026-2027 (updated July 5th, 2026)

Learning in art and design education is interactive: students interact with the course content, with one another, with the instructor, class guests, or with professional practitioners (and children) in schools. While absences are sometimes unavoidable due to a family emergency or illness, not all missed work can be made up. Some learning may be made up in a one-on-one office visit with the course instructor, but some learning is non-replicable and directly affects whether the course learning outcomes have been achieved.

Student Responsibilities:

- Attend all scheduled classes, including off-campus classes with a clinical component.
- Review and, if necessary, clarify the ADE and course attendance policies with the instructor at the beginning of the semester.
- In the event of not feeling well, physically and/or mentally, or experiencing an emergency, students should inform the instructor immediately by email.
- In the event of an absence, it is a student's responsibility to obtain the material covered during an absence or arrange to make up the work if it is possible to do so (as per the ADE attendance policy or faculty member's guidelines on the syllabus).
- If the class is offered in partnership with professional practitioners, such as cooperating teachers in schools, notify the cooperating teacher (and supervising faculty member) immediately and, if possible, arrange to make up the lost time.

ADVISEMENT

Advisement is organized differently for the undergraduate and graduate programs:

Undergraduate

Undergraduate advisement is organized in collaboration with the Office of UG advisement, and UG students have two appointments — one meeting with their advisor and the other a group advisement with the ADE Chair/Assistant Chair/Program Coordinator. UG Advisement for the fall takes place in spring, usually in March/April, and the advisement for spring usually takes place in October. During advisement, your progress toward meeting the certification requirements is also reviewed. More information is available on the Office of [Undergraduate Advisement](#) webpage.

Graduate

Graduate advisement is organized by department and led by the Department Chair, with assistance from the Assistant Chair and the ADE Program Coordinator. Graduate advisement for the fall takes place in spring, usually in March/April, and the advisement for spring usually takes place in October. During advisement, the Assistant Chair reviews progress on the certification requirements.

HANDBOOKS AND GUIDES

Students are required to read and sign to confirm they have read and understood all handbooks and guides, and do so online. Students also submit all required paperwork online. Here is a summary and link to all the resources:

Data Protection

Upon entering the ADE program, all students are required to complete the EdLAW data protection training and sign all required paperwork for NYSED and Pratt Institute. Full details are available under the Student Resources tab on the ADE website: [data protection](#).

Overview

All Handbooks and Guides, the [data protection](#) document, and certification [information](#) are all available [online](#). Here is a summary:

Lesson Planning Guide

Learning how to research and plan effective lessons is a central focus of the program. The knowledge and skills required for effective lesson planning are sequenced throughout the programs. The Handbook captures when, how, and why teaching and learning unfold in lesson planning across the programs.

- Lesson Planning Guide

Fieldwork

Before enrolling in student teaching, Art and Design Education majors and master's candidates complete at least 100 hours of pre-student-teaching fieldwork. These fieldwork hours are embedded in several courses, with each experience designed to allow students to view education through a specific lens. The Fieldwork Handbook captures the expectations and requirements of fieldwork:

- [Fieldwork Handbook and Information](#)

Student Teaching in Public Schools

Student teaching hours are completed in two courses over two semesters. Please note: The required number of student-teaching hours for UG and G differs. The Student Teaching Handbook captures the expectations and requirements of student teaching:

- [Student Teaching Handbook and Information](#)

Student Teaching in Community Settings

Student teaching in community settings is completed in one to two courses over one or two semesters. The Student Teaching in Community Settings captures the expectations and requirements of student teaching in community settings:

- [Student Teaching in Saturday Art School \(SAS\) Handbook and Information](#)

CLINICAL EXPERIENCES

The following cards indicate the fieldwork and student teaching requirements throughout the undergraduate and graduate programs:

- [Undergraduate](#)
- [Graduate](#)

INITIAL TEACHER CERTIFICATION

The New York State Education Department (NYSED) and the American Association Quality Educator Preparation (AAQEP), our accreditation agency, distinguishes between a degree completer - a student who has met all curricular requirements and is eligible to be awarded a degree or certificate, and a program completer - a student who has met all degree requirements and met all NYSED initial teacher certification requirements (visual arts-all grades) - after the BFA, BFA/MA, MA or Advanced Certificate program. In NYS, initial teacher certification is valid for 5 years. Here is a link to the different types of certification: [Types of Certification](#).

Certification Tests and Timeline

Requirements for initial certification are determined by NYSED and not by Pratt Institute's Department of Education. ADE submits an "Institutional Recommendation Form" (IRF) in the New York State TEACH system as an attestation that students have completed all requirements in one of our approved programs: BFA, BFA/MA, MA, or Advanced Certificate program. Please note that if enrolled in the BFA at the time of completion, we recommend certification. If enrolled in the BFA/MA at the time of completing the BFA portion of the combined degree, according to NYSED guidelines, we must recommend certification upon completion of the BFA/MA. The institutional recommendation is not an attestation that students have completed all certification requirements, as these are non-curricular requirements; as such, it is the student - and not the ADE department - who is responsible for submitting and passing all the tests/assessments required to become certified. However, the requirements and a recommended schedule for taking the tests/assessments are shared with students during advisement and are also available here: [UG](#) and [G](#).

Please note: the fees for the workshops and tests/assessments may be included in the tuition cost and included in the student loan package as needed. The content of the courses in our programs helps to prepare students to take the required tests/assessments. We advise students to familiarize themselves with all tests and assessments and, if available, to take the practice tests. We also advise students to take the Content Speciality Test after the class: Media and Materials (Media and Materials 1- UG and Media and Materials -G); Educating All Students (EAS) after the class, The Inclusive Classroom (UG and G), and preparing for the Teacher Performance Assessment (TPA) is the content of the class, Professional Practices (UG and G).

Please reference the [Teacher Certification Overview](#) for a full timeline breakdown.

Vouchers and Support

Need-based vouchers for the CST and EAS exams are awarded by New York State to the Pratt Institute and distributed by us. The vouchers have an expiration date, so students awarded a voucher are required to take the exam by a date established in discussion with Assistant Chair Anna White. Students must take the test on the agreed-upon date; otherwise, Pratt Institute forfeits the voucher. All students are encouraged to create a free account with the New York State Education Department's [Teach New York](#) (TeachNY). This online platform supports pre-service teachers in becoming certified and seeking employment in New York State. Benefits include access to many resources, such as step-by-step guides to certification, resources and articles, scholarships, and assistance with applying to jobs. (Please note: this is distinct from the New York City Teach NYC [platform](#).)

Interstate Agreement on Certification

Further information: [Visual Arts Certification](#)

1. Graduates of Pratt Institute's programs in art and design education satisfy the educational requirements for certification in New York State (Visual Arts, all grades).
2. *As of March 2022, the following states and jurisdictions have signed the [NASDTEC Interstate Agreement](#), which makes it possible for an educator who completed an approved program and/or who holds a certificate or license in one jurisdiction to earn a certificate or license in another state or jurisdiction: Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Guam, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, and Wyoming.*
3. Receiving states may impose certain special requirements that must be met in a reasonable period of time. Information about specific state-by-state requirements can be found through NASDTEC.
4. A determination has not been made for any states not listed above.

FAQ Substitute Teaching

(only for students in the 5th year of the BFA/MA degree & MA degree)

How do I work as a substitute teacher?

- Follow the instructions [here](#).
- You need a Principal to nominate you - reach out to your former cooperating teachers, let them know you want to work as a substitute teacher.
- Complete the (one) additional workshop (see instructions above).
- Substitute Teachers are paid at the per diem contractual rate of \$224.83 (as of September 14, 2025). This is for the actual days they have worked. They do not receive any benefits.

*We do not recommend that students become individual vendors, as it is not a role that receives any professional mentoring or support.



Lanterns, Folk Museum, Seoul. Photo credit: Aileen Wilson.

STUDY ABROAD OPPORTUNITIES

There are [opportunities](#) for ADE students to study away or abroad:

Pratt in Puerto Rico (Spring Break)

The course ADE 401/601 Community Matters includes a spring break trip to Puerto Rico. In addition to a deep dive into Puerto Rican history, politics, and culture, students work with children and young people in schools and museums. Students can also register for and attend the program (not for credit). Application required. All students are eligible to apply.

- ADE 401/601 Community Matters does not meet student teaching requirements. Students in the BFA and BFA/MA programs who attend the program take ADE 401/601 Community Matters (3 credits) as an institute-wide elective.

Pratt in Seoul (Summer)

In a two-week summer immersive in Seoul, South Korea, students participate in a series of educational and cultural activities and enjoy unstructured time to explore Seoul and the surrounding areas. Students are introduced to the history, culture, and politics of South Korea through a series of tours and cultural experiences; learn about traditional and contemporary art

and design practices through studio, museum, and gallery visits; and advance their interests in teaching and learning through engaging with art and design educators (K-12, museum, and college) and in school, university, and program visits. Application required. All students are eligible to apply.

- ADE 432/632 Community Arts: The Networked City does not meet student teaching requirements. Students in the BFA and BFA/MA programs who attend the program take ADE 432P/632, Community Arts: The Networked City (3 credits), as an institute-wide elective.

Pratt in Portugal (Spring Semester)

A semester-long exchange with [Lusófona University](#) in Lisbon, Portugal. Students have the opportunity to undertake coursework in art and design education and studio classes, and to teach visual art (in English) in Lisbon high schools—application required. BFA seniors (apply in the fall of junior year) and BFA/MA graduate students in their fifth year (apply in the fall of senior year) are eligible to apply.

Questions about any of these opportunities? Email awilson2@pratt.edu

INSTITUTE-WIDE ACADEMIC SUPPORT

ADE encourages all students to make full use of the resources available at Pratt Institute. Institute-wide services are made available to meet each student's academic needs. For academic support, students are encouraged to seek assistance from the Writing and Tutorial Center or the Pratt Libraries or to consult with an academic advisor about other support resources.

Pratt Libraries

Pratt Institute Libraries provide outstanding service and access to a resource-rich environment that facilitates critical thinking and creative teaching and learning in the Pratt community.

Brooklyn Campus Library

Pratt's Brooklyn Campus Library is located in the Clinton Hill neighborhood, in a handsome 1896 landmark building with interiors by the Tiffany Glass & Decorating Company. Collections and services are focused on the visual arts, architecture, design, creative writing, and allied fields. Additional materials of general interest support the general education curriculum. The Brooklyn Campus Library houses more than 200,000 volumes of print materials, including 600+ periodicals, rare books, and the college archives.

Manhattan Campus Library

The Pratt Manhattan Center (PMC) Library is located in historic Greenwich Village, bordering the gallery district of Chelsea. The spacious and well-appointed library boasts wired reading tables, a study room, comfortable seating, and a garden view. The PMC Library supports the PMC Community and the larger Pratt Community, as well as visiting researchers by

appointment. The library collection consists of monographs, serials, multimedia, and a picture collection of approximately 30,000 images.

Mission Statement

The mission of the Pratt Institute Libraries is to provide outstanding service and access to a resource-rich environment that facilitates critical thinking and creative teaching and learning in the Pratt community. Learn more about the libraries' collections.

Quick Links:

- [Pratt Libraries](#)
- Library Catalog ([PrattCat](#))

Academic Support

Multiple academic support resources are available to students across campus:

- For assistance with time management and/or tutoring in studio, subject, and software, contact the Student Success Center at success@pratt.edu.
- For assistance with writing assignments, contact the Writing and Tutorial Center at wtc@pratt.edu. The [Pratt Libraries](#) can also help with research and citations.
- Academic advisors are also a great resource; students can find their advisor's contact information or schedule an appointment through [Starfish](#).

Accessibility

The [Learning/Access Center \(L/AC\)](#) coordinates access for students with disabilities. Students who identify as having any type of disability are entitled and encouraged to enroll with the L/AC to determine and implement reasonable accommodations. Contact the Learning/Access Center at lac@pratt.edu or 718.802.3123 for information or to schedule an appointment.

Wellbeing

Pratt is dedicated to creating a culture where the entire community can flourish. Taking time to care for yourself and seeking appropriate support is important to achieving your academic and professional goals. Several resources are available through [Starfish](#), including our Student Advocate and Care Coordinator, who can also be reached at 718.399.4546 or studentadvocate@pratt.edu. If you or anyone you know experiences overwhelming academic stress, persistent difficult feelings, or challenging life events, the Counseling Center can be reached 24/7 by calling 718.687.5356. To schedule a consultation, please call or email therapy@pratt.edu.

Starfish

Starfish provides students with contact information for advisors, instructors, department chairs, and support services across the campus. Faculty can also use Starfish to inform students of their progress in class and connect them with resources. Students are contacted by support offices whenever a flag is raised.

STUDENT RESOURCES

INSTITUTE-WIDE STUDIOS AND LABS

Facilities on campus are fully staffed and open to all students:

- [2D PRINTING](#)

Free printing workshops are held 10 weeks per semester to help students understand proper file preparation. Students receive a \$10 printing credit for attending the workshop.

- [3D PRINTING](#)

- [ELECTRONIC DESIGN](#)

- [WOODSHOPS](#)

A non-credit course in shop safety is required to access the Wood Shops. FA-001 SHOP SAFETY - (0 Credits)

This non-credit course is required for all Pratt students who wish to use the Wood Shops in Fine Arts or Industrial Design. Students gain information, practices, and skills required for the safe use of equipment, as well as information on proper environmental standards to be followed in these shops. Successful completion provides students with safety certification, allowing them to use either shop for the duration of their enrollment at Pratt. Course IND 001 provides equivalent certification.

STUDIO SPACE

UG students in ADE declare a studio core and register for between 3 and 6 credits in the studio core each semester. ADE students have access to the labs and workshops related to their registered courses.

DEPARTMENT RESOURCES

SH 205 (materials are for faculty-led classes)

South Hall 205 is the classroom dedicated to the department and our principal pedagogical space; as such, it has teaching tools and materials for faculty-led classes. Materials are organized, labeled, and set up in ways that model practices useful to K-12 art and design teachers. Supplies should only be used in this room during scheduled classes; it is not open to students outside of class time.

Main 205 “The Makerspace” (materials are for students)

Main Building 205, aka “The Makerspace,” is a dedicated studio space for ADE students, equipped with materials, tools, and equipment, including a Mac computer and a printer. Access is by key/key box code. Scan the QR code on the door to retrieve the alarm code and the key box code. Only ADE students are permitted access to and use of the space and are not permitted to share the code. The opening hours are posted on the door. Materials, tools, and equipment should not be taken out of this room and may not be used for teaching children in Saturday Art School. Art supplies are limited. Please use materials responsibly. It is the responsibility of each community member to leave the space tidy, return supplies to the labeled containers or shelves, put their name on their work if storing it, and ensure the room is secure if

the last to leave. If supplies are low or you do not have the materials you need for your project, please let Juniper Jeong at hjeon110@pratt.edu in the ADE office know. A two-week lead time is required for ordering supplies.

SH 203 SAS Supply Room (materials are for children)

Students enrolled in ADE 405/406/621/621b Teaching in Saturday Art School gather materials, supplies, and equipment in SH 203 to teach the children.

EXHIBITION OPPORTUNITIES



Gallery shot of the exhibition in Nancy Ross Space: Media and Materials Pop-Up, featuring work by students in Professor Kelly Oh's Media and Materials II class.

Several exhibition opportunities are available:

- Open Calls: The School of Art and other schools and units at Pratt circulate Open Calls for exhibitions throughout the year. ADE students are encouraged to submit work.
- Media and Materials Pop-Up Exhibition: Work produced in Media and Materials is on view in the Nancy Ross Space, curated by Professor Kelly Oh.
- Curating Learning: Work produced in the class is exhibited in the Nancy Ross Space, curated by Professor Borinquen Gallo.
- Nancy Ross Exhibition Proposal: Students are invited to submit an exhibition proposal for the Nancy Ross Space to Chair, Aileen Wilson. Faculty members will review the proposal and, if supported, schedule it (space permitting).
- Senior Studio Core Exhibition (space permitting): Professor Borinquen Gallo submits a request for use of the Steuben Gallery for a Senior Studio Core Exhibition in early spring.
- Informal Spaces: ADE students are encouraged to seek informal spaces to exhibit work (for example: libraries or coffee shops)

- Off campus- opportunities: “Call for Entry,” for example, on the [New York Foundation for the Arts](#). ADE students are encouraged to explore off-campus opportunities.

Nancy Ross Project Space

The ADE Department hosts exhibitions throughout the semester. Certain exhibitions are scheduled every semester, including those for Student Teaching, Saturday Art School, Pratt in Puerto Rico, Curating Learning, and others. Curatorial proposals from ADE students, alumni, and faculty are also welcome.

The mission of The Nancy Ross Project Space is to:

- Exhibit the work of the Art and Design Education (ADE) faculty, students, and alumni
- Share the variety and scope of departmental research
- Showcase curated exhibitions of interest to the ADE community and to the Institute
- Support the realization and vision of emerging educational curators

The background of the Nancy Ross Project Space:

Nancy Ross was a longtime member of the Pratt community. After graduating with an M.F.A. in printmaking from Pratt in 1969, she taught art in a public high school and college in Staten Island. In 1973, she began her long tenure in what was then called the Art Education Department, as a professor and Director of the Saturday Art School, retiring in 2005.

The Nancy Ross Project Space was opened on April 10, 2010, by then ADE Chair Amy Brook Snider and Larry Ross, Nancy’s husband, with an exhibition of Nancy’s paintings. In attendance were ADE alumni, students, faculty, and Pratt staff. The space came into being through the generous support and encouragement of many of the people who loved and admired Nancy—her family, students, friends, and colleagues.

EMPLOYMENT AND CAREER RESOURCES

Resources are available for employment opportunities both on campus and off:

Institute-wide Resources

The Center for Career and Professional Development (CCPD) provides lifelong access to career management education, inspiration, and support for students and alumni, helping them develop their full potential as creative practitioners.

- [Pratt’s Career Center](#)
- [Handshake](#)

Department Career and Employment Resources

The ADE Office has compiled a list of employment resources that we hope will be helpful to current students and alumni seeking jobs, internships, and other opportunities.

- Job Listings

A link to our list of employment resources is available [here](#). The department also hosts events with alumni and workshops focused on preparing for job interviews and the 1st year of teaching.

- On-Campus Student Employment

The ADE office hires a limited number of work study students to work in the office and alongside faculty in SAS. Contact Juniper Jeong at jjjeon110@pratt.edu if interested.

Letters of Recommendation

Students reach out to a faculty member directly for a letter of recommendation. Faculty coordinate the request with the ADE office to include an estimate of the requesting student's rank within their cohort or graduating class (based on GPA). Here is a summary of what is included in the letter:

- context of how the recommender knows the student.
- an estimate of how this student ranks among their cohort or graduating class (based on GPA)
- Specific examples of the student's performance from the recommender, including their particular strengths or aspects that made them stand out/stand out in comparison to their peers

N.B. Faculty reserve the right to reject a request to write a letter of recommendation.

Program Exit Handbook

Assistant Chair Anna White runs several exit workshops in the fall and spring semesters and schedules one-on-one appointments to support the certification and job-hunting process. Much of the information needed to work in NYCPS is in our [Program Exit Handbook](#).

INTERNATIONAL STUDENTS

Employment

- Initial Teacher Certification with NYSED requires the completion of an approved program (all the ADE programs are approved programs), completion of all non-curricular tests and assessments, and fingerprint clearance. In terms of employment, international students are entitled to work in the US (having an EAD card, I-20 with OPT recommendation, I-94, and passport) with an organization as long as the position is "directly related to the field of study." Contact OIA@pratt.edu for more information.

PUBLIC SAFETY & EMERGENCY CONTACTS

The Department of Public Safety provides 24-hour-a-day protection to the campus, including an [emergency response guide](#). Contact Public Safety at security@pratt.edu or 718.636.3540. The Pratt Emergency Alert System is used to send urgent messages to registered mobile devices and emails (faculty, staff, and students have the option to opt out, which must be renewed each year). You can update your emergency contact information in the [Safety](#) section of OnePratt.