

Verification Worksheet

2025-2026

Student Financial Services
sfs@pratt.edu

PRATT INSTITUTE

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Brooklyn, NY 11205 718-636-3599

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144 West 14th St, 3rd FL
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You are required to provide the following information as your Free Application for Federal Student Aid (FAFSA) was selected by the US Dept. of Education for review. This process is called Verification and we cannot process your financial aid until Verification has been completed, so please provide the following information and required documents as soon as possible.

<u>Student Last Name</u>	<u>Student First Name</u>	<u>MI</u>	<u>PRATT ID Number</u>
<u>Street Address</u>			<u>Date of Birth</u>
<u>City</u>	<u>State</u>	<u>ZIP Code</u>	<u>E-Mail Address</u>
<u>Home Phone Number (Include Area Code)</u>			<u>Cell Phone Number or Alternate Phone Number</u>

Family Information

- ☐ **Dependent Students:** List the people that your parent(s) will support between July 1st, 2025 and June 30th, 2026:
(Support includes money, gifts, loans, housing, food, clothes, care, medical and dental care, payments of college costs, etc.) Include the following:
- The student.
 - The parents (including a step-parent), even if the student doesn't live with the parents.
 - The parents' other children, if the parents will provide more than half of their support from July 1st, 2025, through June 30th, 2026 or if the other children would be required to provide parental information if they were completing a FAFSA for 2025-2026. Include children who meet either of these standards, even if the children do not live with the parents.
 - Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30th, 2026.

- ☐ **Independent Students:** List the people that you (and your spouse) will support between July 1st, 2025 and June 30th, 2026:
(Support includes money, gifts, loans, housing, food, clothes, care, medical and dental care, payments of college costs, etc.) Include the following:
- The student (and the student's spouse, if he/she has one), **and**
 - The independent student's children, if he/she will provide more than half of their support from July 1st, 2025- June 30th, 2026, **and**
 - Other people if they now live with the independent student and he/she provides more than half of their support, and the independent student will continue to provide more than half of their support from July 1st, 2025- June 30th, 2026.

Include the name of the college for any household member, excluding the parents, who will be enrolled at least half-time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1st, 2025, and June 30th, 2026.
(If more space is needed, provide a separate page with the student's name and ID number at the top.)

Full Name	Age	Relationship	Name of College	If you filed a tax return and claimed self, please check below	
1. _____	_____	Self	_____	Yes _____	No _____
2. _____	_____	_____	_____	Yes _____	No _____
3. _____	_____	_____	_____	Yes _____	No _____
4. _____	_____	_____	_____	Yes _____	No _____
5. _____	_____	_____	_____	Yes _____	No _____
6. _____	_____	_____	_____	Yes _____	No _____
7. _____	_____	_____	_____	Yes _____	No _____

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Income and IRS Tax Information

I. Student (and Spouse) Income Information:

Check the appropriate boxes below and provide the requested information and documents:

- ☐ The student used the Direct Data Exchange (DDX) to transfer 2023 income information on the FAFSA and no further changes were made and/or I/we have attached a copy of my/our **2023 IRS Tax Transcript**. *To obtain an IRS tax return transcript you can go to www.irs.gov and click on the "order a Return or Account Transcript" link, or call 1-800-908-9946.*
- ☐ Check here if you will not file and are not required to file a 2023 U.S. Income Tax return.

II. Parent(s) Income Information:

Check the appropriate boxes below and provide the requested information and documents:

- ☐ The Student's parent used the Direct Data Exchange (DDX) to transfer 2023 income information on the FAFSA and no further changes were made and/or I/we have attached a copy of my/our **2023 IRS Tax Transcript**. *To obtain an IRS tax return transcript you can go to www.irs.gov and click on the "order a Return or Account Transcript" link, or call 1-800-908-9946.*
- ☐ Check here if you will not file and are not required to file a 2023 U.S. Income Tax return.

Certifications and Signatures

By signing this worksheet, I/we certify that all the information reported within is complete and accurate:

Student's Signature

Date

Parent's/Spouse's Signature

Date

FOR INTERNAL USE ONLY

Date Received: _____
Status: ☐ Approved ☐ Denied ☐ Pending

Date Processed: _____
FA Counselor Signature: _____

Recipient: _____
Date: _____