

Proposal Routing Form of Sponsored Programs and Projects

Instructions

Proposal Type

- ☐ Grant
☐ Sub-Grant
☐ Fee for Service
☐ Other

1 Sponsor and Project Information

Deadline Date

Time

Sponsor

Originating Sponsor

Program Name

IA Contact

ORSP Contact

Project Title

2 Principal Investigator (PI) and Departmental Contact Information

PI

Department Name

Department Admin Name

Campus Address

Telephone

Email

3 Budget Information and Institutional Contributions

Project Type: ☐ Basic ☐ Applied ☐ Development ☐ Testing ☐ or Instruction/Training ☐ or Other/Sponsored Activity

F&A Rate Used:

Research – On Campus

Alternate or non-federal
(A/NF) rate used (%):

Period of Performance

Start-End dates from

to

Explanations for A/NF rate

- ☐ Modified Rate–Sponsor Cap
☐ Modified Rate–Approved
☐ Waived Rate–Sponsor Prohibits
☐ Waived Rate–Approved

Support Requested from Sponsor

	Year One	All Years
Direct Costs		
F&A Cost		
Total Costs		

Cost Sharing (CS)

- ☐ None offered
☐ Application Required
☐ Voluntarily Offered

CS \$ Offered:

Year One:

All Years:

4 Other Oversight Issues Including Need for Additional Resources

Inter-Institutional Credit/Collaborations

a) Project includes collaborators from other institutions; required documents and authorizations have been obtained and provided to ORSP.

☐ Yes ☐ No

Effort / Compensation / Leave

b) AICAD year **course relief** for any key personnel is proposed. If **Yes**, signatures convey chair(s)/dean(s) approval.

☐ Yes ☐ No

c) Faculty released time (full semester or AY) is proposed. If **Yes**, dean's signature conveys released time will be granted.

☐ Yes ☐ No

Additional Resources Needed

- ## 5 Compliance Certifications

- ## Protection of Research Participants

- ## Signees

[illegible]