

Pratt School of Information

Brooklyn Museum Archives Fellowship 2024-2025

Fellowship information

One fellowship is available at the Brooklyn Museum Archives. As an encyclopedic institution almost 200 years old, the Brooklyn Museum has a vast collection with objects from all over the world and from all different eras. Our Libraries comprise one of the largest and oldest art museum libraries in the country; developed to encourage understanding of the Museum's collections and history, they parallel our global collections. The Archives contain more than fifty collections documenting the history of the Museum from 1823 through the present day. Totalling over 3,200 linear feet of records, these collections include letters, photographs, exhibition catalogues, and ephemera created by employees in all the Museum's departments, from Audiovisual to Visitor Services.

Working with Engagement and the Archives teams under the direction of the Senior Digital Producer and the Archivist & Records Manager, the Fellow will be digitizing cassette tapes of oral histories with former Brooklyn Museum staff, creating transcripts, and recording metadata to go into the Museum's DAMS, NetX. In addition, the Fellow will be strategizing with the Engagement team about the presentation of the material online as we launch a brand new website for the Museum. This position may include writing descriptions and narratives about the content that will appear on the Brooklyn Museum website.

We encourage students interested in digital preservation, archives, digital asset management, or audio-visual collections to apply for this position.

The fellowship recipient will commit to working on-site at Brooklyn Museum for 8 hours/week (120 hours/semester for the fall 2024 and spring 2025 semesters: 30 weeks total from September 2024-May 2025).

This fellowship includes a scholarship in the amount of \$7,730 that will be divided equally between the fall 2024 and spring 2025 semesters. Fellows must register for INFO 625 Management of Archives & Special Collections in fall 2024, if not already completed. Fellows must either present their Fellowship project at the School of Information's #infoshow at the end of the spring 2025 semester or register for INFO 698 Practicum/Seminar. The successful applicant must take at least 6 credits in both the fall 2024 and spring 2025 semesters.

The fellowship recipient will be selected by Brooklyn Museum staff following an initial review by Pratt-SI. Official notification will be made by late April 2024.

Please note that continuation of the fellowship through spring 2025 is contingent upon review of the fall 2024 semester by Brooklyn Museum staff.

Eligibility

To be eligible for consideration, an applicant must:

- Have started the MSLIS program no later than spring 2024

Application submission & deadline

To apply, send the following as one .pdf file to qlai@pratt.edu -

- Completed Applicant Information Sheet (see section below)
- Resume/CV
- Statement of purpose (1-2 pages explaining why you're applying for the fellowship
- and what you hope to gain from the experience, etc.)

The deadline is 5pm EST, Monday, April 8, 2024.

APPLICANT INFORMATION

Name:

Pratt ID#:

E-mail:

Telephone:

STATEMENT OF ACCURACY

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge.

Applicant signature

Date