

Pratt School of Information

Center for Brooklyn History (Brooklyn Public Library)
User Services Fellowship 2024-2025

Fellowship information

The fellowship recipient will assist the Reference Librarian in the reading room of an interior landmarked research library. Duties include staffing the reference desk, answering in- person and remote reference questions, facilitating appointments for archival research, gathering user services assessment data, and creating an online subject guide. Candidates may also suggest and initiate any special projects that may be of interest to them. The ideal candidate should have an interest in user services in a special collections environment while demonstrating reliability, punctuality, attention to detail, and follow-through. Competitive candidates will have already completed coursework in reference and user services. An academic focus or some experience with special collections and archives is preferred.

The fellowship recipient will commit to working on-site at Center for Brooklyn History for 8 hours/week (120 hours/semester for the fall 2024 and spring 2025 semesters: 30 weeks total from September 2024-May 2025) on either Tuesdays, Wednesdays, Thursdays, Fridays. Preferably when the library is open to the public, to provide service on the reference desk.

This fellowship includes a scholarship in the amount of \$7,730 that will be divided equally between the fall 2024 and spring 2025 semesters. Fellows must register for INFO 625 Management of Archives & Special Collections in fall 2024, if not already completed. Fellows must either present their Fellowship project at the School of Information's #infoshow at the end of the spring 2025 semester or register for INFO 698 Practicum/Seminar. The successful applicant must take at least 6 credits in both the fall 2024 and spring 2025 semesters.

The fellowship recipient will be selected by Center for Brooklyn History Library staff following an initial review by Pratt-SI. Official notification will be made by late April 2024. Please note that continuation of the fellowship through spring 2025 is contingent upon review of the fall 2024 semester by Center for Brooklyn History library staff.

Eligibility

To be eligible for consideration, an applicant must:

- Have started the MSLIS program no later than spring 2024 and have an anticipated graduation of spring 2025 or later
- Have completed INFO 652 Reference and Instruction prior to fall 2024

Application submission & deadline

To apply, send the following as one .pdf file to qlai@pratt.edu -

- Completed Applicant Information Sheet (see section below)
- Resume/CV
- Statement of purpose (1-2 pages explaining why you're applying for the fellowship
- and what you hope to gain from the experience, etc.)

The deadline is 5pm EST, Monday, April 8, 2024.

APPLICANT INFORMATION

Name:

Pratt ID#:

E-mail:

Telephone:

STATEMENT OF ACCURACY

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge.

Applicant signature

Date