Pratt Institute
Identity Guidelines
What’s in a name? 
At Pratt it’s everything. 
And it’s symbiotic.

The Pratt name and reputation anchor each of our diverse parts. And our multifarious parts give the Pratt name the breadth and depth of its reputation.

So, with this refresh, we set out to develop an identity system for Pratt that supports this relationship clearly, starting with the strong anchor that is required and expanding to support the flexibility our community needs. This document sets clear requirements that anchor our diversity, but unlike previous identity systems, provides a collection of flexible guidelines and tools to help us express ourselves, our work, and our voices more broadly.

You will find that, with this refresh, our iconic Pratt logo remains unchanged, and how it anchors the names of our schools, departments, and centers has been expanded and clarified. We have introduced new typefaces that provide greater flexibility and an expanded palette of secondary and tertiary colors to draw upon—all with accompanying guidance and information to help your communication designs be at once unique and recognizably Pratt.
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1 Framework

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1.1 Framework overview

Pratt’s new identity system reflects the diverse and multifaceted nature of our community. With this in mind, its foundational framework is designed to be both consistent and flexible.

While we do not want everything to look exactly the same, our communications do need to look like Pratt. So while our core identity must be unified, all else can allow for various degrees of flexibility. Using the tools in these guidelines, we can create a diverse range of material that will be relevant to our many audiences, anchored by the Pratt core brand.
At the core of Pratt’s identity system is the concept of the “flexibility spectrum.” This is a continuum that demonstrates the variability of our visual language as adapted to Pratt’s varied schools, departments, centers, and organizations by category.

The identity framework and the flexibility spectrum allow the various categories to tailor their communications with the appropriate degree of flexibility.

Each spectrum category is discussed in detail on the following pages with individual guidance on how to apply different aspects of the identity system.
1.3 Administration

Departments that represent Pratt on a foundational level should communicate on behalf of the Institute. They are most represented by the core Pratt identity and should present a unified visual treatment.

**Example entities**
- President’s Office
- Institutional Advancement
- Information Technology
- Public Safety
- Facilities

**Example applications**
- Stationery and business cards
- Campus signage
- Pratt.edu website and intranet
- Development and fundraising materials
- Admissions materials

**Typography**
Graphik (normal width) and Tiempos should be used. Tiempos optical sizes can be used when necessary.

**Identification**
The Pratt logo lockups are used at either the primary or secondary scale.

**Color**
The primary color palette is required.

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**Pratt Facilities**

**Pratt Institutional Advancement**
The Fund for Pratt

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Fixed → Flexible
1.4 Resources

Campus, student, and academic resources should have a unified visual treatment—part of the Pratt core identity—but allow some room for subtle customization as necessary.

<table>
<thead>
<tr>
<th>Example entities</th>
<th>Example applications</th>
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</thead>
<tbody>
<tr>
<td>• Exhibitions</td>
<td>• Exhibition catalogs, posters, and other publicity</td>
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<td>• Libraries</td>
<td>• Library-specific initiatives</td>
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<tr>
<td>• Center for Equity and Inclusion (CEI)</td>
<td>• CEI-related initiatives and events</td>
</tr>
<tr>
<td>• Center for Career and Professional Development (CCPD)</td>
<td>• Career-related events (internship fairs, portfolio reviews, etc.)</td>
</tr>
</tbody>
</table>

Identification
The Pratt logo lockups are used at either the primary or secondary scale. An optional badge can be added.

Typography
Graphik (normal width) and Tiempos should be used. Tiempos optical sizes can be used when necessary.

Color
The primary color palette is emphasized. The secondary color palette can be used for customization as necessary.
1.5 Academics

Pratt’s schools and academic departments are individual entities that are recognizably part of Pratt. Equal emphasis should be placed on the core Pratt identity system and the entity’s individual character.

Example entities
- School of Architecture (school)
- School of Art (school)
- Graduate Architecture and Urban Design (department)
- Fine Arts (department)

Example applications
- School- or department-related social media or emails
- Department- or program-specific brochures

Identification
The Pratt logo lockups are used at either the primary or secondary scale. An optional badge can be added.

Typography
Graphik (normal width) and Tiempos should be used as a starting point. The additional condensed and wide widths of Graphik, as well as Produkt, can be used for individual customization as needed.

Color
Both the primary and secondary color palettes can be used interchangeably as necessary.
1.6 Centers

Pratt’s research centers benefit and gain recognition from affiliation with Pratt while remaining unique entities. As such, each center’s visual expression should take the lead, with Pratt supporting it.

Example entities
- SAVI Center (Spatial Analysis and Visualization Initiative)
- K-12 Center (Center for Art, Design, and Community Engagement K-12)
- Sustainability Center

Example applications
- K-12 program information (brochures, emails, etc.)
- Sustainability-related initiatives
- Other center-specific events or publications

Identification
The Pratt logo lockups are used at either the primary or secondary scale. An optional badge can be added.

Typography
For each entity’s graphic communications, all of Pratt’s typefaces (Graphik, Tiempos, and Produkt) can be used. Graphik Normal and Tiempos Text serve as a starting point.

Color
For each entity’s graphic communications, all three color palettes are given equal weight and can be used interchangeably as necessary.

Graphik Normal
Tiempos Text
Tiempos Headline
Tiempos Fine

Graphik Compact
Tiempos

K-12
1.7 Events and campaigns

Department- and Institute-specific temporal events should be visually unique. The Pratt identity is still present and can be emphasized or de-emphasized as necessary.

Example events
- Commencement (yearly)
- Pratt Shows (yearly)
- Fundraising campaigns (e.g., 135th Anniversary)
- Development events (e.g., Legends, Giving Day)
- Fashion Show (yearly)

Example applications
- Event-specific identity concepts and systems, print material (invitations, posters, etc.), digital material (emails, microsites, campus monitors, etc.)

Identification
A stand-alone graphic/type mark can be used. The Pratt logo is present and serves as an endorsement.

Typography
The choice of typography is open. Either Pratt or non-Pratt typefaces, or combinations of both, can be used.

Graphik Normal
Tiempos Text
Tiempos Headline
Tiempos Fine

Open choice
Open choice of type
Open choice of type

Color
The selection of color is open, and the tertiary color palette—allowing for colors to be chosen from images—is emphasized. The primary and secondary color palettes can be used as references if desired.
1.8 Student groups

Student groups do not need to represent the core Pratt identity—their visual treatment should be completely open and unique as necessary. But if the Pratt logo is used, the guidelines on logo use must be followed.

**Example entities**
- Black Student Union
- Prattonia
- The Prattler

**Example applications**
- Group- or initiative-specific visual identity/logos
- Publications (e.g., Prattonia, The Prattler)
- On-campus posters and social media

**Identification**
A stand-alone graphic/type mark can be used. The Pratt logo is present and serves as an endorsement.

**Typography**
The choice of typography is open. Either Pratt or non-Pratt typefaces, or combinations of both, can be used.

- Graphik Normal
- Tiempos Text
- Tiempos Headline
- Tiempos Fine

**Open choice**
Open choice of type

- Graphik Compact Wide Cond
- XCond
- XXCond
- XXXCond
- XXXXCond
- Produkt

**Color**
The selection of color is open and unrestricted.
Pratt’s visual identity system is composed of a series of fixed elements—the **frame**—and variable elements—the **content**.

The fixed elements come together to create the frame. They are largely standardized across communications and function as identifiers and informative structures.

The variable elements represent the frame’s content and are designed to be flexible. They can be placed within the frame as specified by the needs of the individual user, campus entity, and/or intended audience.

Certain aspects of the identity system—including the Pratt logo—do not change. Other elements, such as the specific application of color, typography, and layout, can be more flexible, determined by the entity and intended audience.
2 Logo

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2.1 Logo overview

The core symbol of the Institute, Pratt’s iconic logo should always be the most consistent and universal component across all of our communications.

The Pratt logo was designed in 1993 by the designers DK Holland and Roger Whitehouse. The letterforms are based on the Futura Extra Bold typeface, with several optical modifications to the character widths, spacing, and interior shapes.
2.2 Clear space

The Pratt logo is most recognizable and legible when there are as few elements competing for attention with it as possible. As a general rule, the more space that can be added around the logo, the better.

To help maintain its legibility and prominence, a sufficient amount of clear space is required on all sides of the logo. No text, other logos, or graphic elements should be placed in this clear space.

Use the height of the Pratt “P” as a guideline to determine the minimum amount of clear space needed.
2.3 Placement

The preferred placement for the Pratt logo is in the lower section of a communication. This allows the logo to become a universal grounding “signature” that appears consistently across media.

Placing the logo in the lower left corner is preferred, but it can be placed in the lower right corner if necessary. The logo may also be centered in more formal communications.

In certain cases, the logo may need to be placed in a different area due to the nature of the format. On stationery, websites, and email newsletters, for example, the logo should appear at the top.

When the logo appears by itself as an identifying mark (such as on signage, banners, or video idents), it should be centered vertically and horizontally.

In certain situations, the logo can be placed at the top of a communication, such as on stationery.

The logo should also be placed at the top of websites, email newsletters, and other digital communications.
The Pratt logo is iconic. It has represented Pratt for decades and has instant recognition. There’s no need for our logo to shout, and in most cases, it should not be the most dominant element on the page.

Use the primary size guideline to help scale the logo within a given format, and for legibility, always make sure it’s larger than the minimum size.

Remember that the Pratt logo should act as an identifier that complements the content of a given layout, not overpower the other elements within. If it is too large, it draws too much attention to itself at the expense of the overall communication.

**Minimum size**
To maintain legibility, the logo should not be reproduced at widths smaller than 0.75 inches (in print) or 130 pixels (on screen).

**Primary size**
In most cases, the logo should be approximately 15% of the shorter size of the page width. It can be scaled up or down incrementally when necessary. Ideally it should equal the width of one or more grid columns or be measured using multiples of the base unit (see the Layout section).

**Maximum size**
There is no maximum size limit, but use discretion when sizing the logo. It should live comfortably and clearly as an identifying mark. It shouldn’t crowd out other elements or voices in a composition. When the Pratt logo appears by itself without any other graphic elements (such as on signage, banners, or video idents), it can assume a more prominent presence and can be scaled up in size to reflect this.
2.5 Logo color

Our logo appears primarily in black or white. By limiting our color choices, we can keep our logo feeling contemporary and modern.

Black or white (preferred usage)
The Pratt logo can appear in black on lighter backgrounds and images. It can also appear reversed out in white when used atop darker or more vibrant backgrounds or images. Keeping the logo legible is important, and the color accessibility guide (see section 3.6) can help you determine which logo variant to use in a particular scenario.

If black or white are not used in a particular composition, the logo should match the darkest or lightest color used, respectively.

Pratt Yellow (limited use only)
In extremely limited circumstances, the Pratt logo can appear in yellow. This usage is restricted to core Institute communications from the President’s Office, the Board of Trustees, and other administrative entities making up the first segment of the flexibility spectrum (see section 1.3). It may also be used on officially licensed merchandise.

The Pratt Yellow logo should only be used on a black background.

Some existing campaigns and limited-use situations may feature a Pratt logo that appears in a different color from these listed. For now, these uses are grandfathered in, but similar treatments should not be implemented in the future.
2.6 Logo lockups

Logo lockups allow schools, departments, and other entities at Pratt to identify themselves consistently among the community.

Primary and secondary scale lockups are available. The primary scale is preferred, however, the secondary scale can also be used when the entity name is too long for comfort or if the format provides size-specific constraints. The secondary scale lockup can be displayed in a horizontal or a vertical format depending on the context.

See the next page for guidance on when to use a primary or secondary scale lockup.

The logo lockups follow the same guidelines as the Pratt logo with regard to color, clear space, sizing, and placement within a composition.

To maintain visual consistency, all logo lockups should always be created and produced by Creative Services.
2.6 Logo lockups
   Using the primary and secondary scales

**Primary scale**
The primary scale lockup should be the first choice in most situations. Use the primary scale logo lockup when space and format allow.

- Depending on the length of the name, multiple lines of type can be used.
- Always adhere to the logo clear space, minimum sizing, and placement guidelines. If these cannot be followed due to the limitations of the format, use the secondary scale lockup instead.

**Secondary scale**
The secondary scale lockup should always be used in the following situations:

- On core Pratt communications such as letterhead, business cards, presentations, and other similar materials.
- When there is not enough space in a given format for the primary scale lockup (the vertical format can also be used in this case when necessary.)
- When there is a department subunit that needs to be shown (e.g., Institutional Advancement).

**Pratt** Exhibitions

**Pratt** Industrial Design

**Pratt** Center for Art, Design, and Community Engagement K-12

**Pratt** School of Continuing and Professional Studies

**Pratt** Institutional Advancement Planned Giving

**Pratt** Institutional Advancement Alumni Engagement

**Pratt** Institutional Advancement The Fund for Pratt
2.7 Logo lockup examples

A sample lockup system for an entire school (using the School of Design as an example) is shown here, depicting the school itself, its undergraduate and graduate programs, and its associated resources, shops, and studios.
The “P” icon is available as an abbreviation of the main Pratt logo. It should only be used for social media avatars, where the full logo would be illegible.

For social media icons, the “P” icon becomes a graphic element reversed out of the background. The name of the department or entity is centered and is allowed to overlap the “P” icon. Commonly used abbreviations can be employed if the entire name is too long to spell out.

To maintain visual consistency, all social media icons should always be created and produced by Creative Services.
Departments and entities on campus can choose to identify themselves further through the use of a badge. The badge always works in tandem with the lockup.

Badges can allow for a bit more flexibility and individual identity as needed. Badges are not self-contained logos, but rather visual signifiers that can be present as part of the overall Pratt graphic identity as applied to a department or other entity.

Badges follow the same guidelines as the Pratt logo with regard to clear space, sizing, and placement.

Badges can be applied to entities in the Resources, Academics, Centers, Events, and Student Groups segments of the flexibility spectrum. They should not be introduced in the Administration segment, as this represents the core Pratt identity.

When the badge is used, the lockup is always present. The badge and the lockup should be placed in opposite corners of a composition. The size of the badge should be optically equal to that of the lockup. Depending on its composition, it may need to be slightly larger or smaller to compensate.

Badges work best when they are defined by one or two strong colors (ideally from the Pratt secondary palette) and easily recognizable graphic elements. Acronyms can be used when they are well established and widely known.
2.9 Co-branding

When the Pratt logo needs to be co-branded with an external logo or logos, ensure there is enough clear space around all logos for legibility.

**Construction**
Use the height of the Pratt “P” as a measuring tool to help establish clear space. A 1-point vertical hairline should also be placed midway between the logos.

**Color**
For a Pratt communications piece that is co-branded, the Pratt logo should be black unless reversed out of a color or an image. The partner logo's predominant color should follow the same treatment.

**Placement and sizing**
The two logos should also appear on the same baseline and have the same cap height unless the partner logo becomes too small; in this case, it may be necessary to increase the size of the partner logo slightly.

The AIGA logo has been increased in size slightly to remain legible.
2.10 The Pratt seal

The Pratt seal is an official emblem of the Institute. It is reserved for use as the identity on formal documents (e.g., honorific degrees, diplomas, certificates, etc.)

The Pratt seal is not a logo and should not be used as such. Don’t use the seal in conjunction with, or in place of, the standard Pratt logo.
2.11 What not to do

To maintain consistency in logo use, the following practices are not allowed.

- Don’t create unapproved lockups with the Pratt logo.
- Don’t alter the placement or scale of elements in the logo.
- Don’t rotate the logo or place it on an angle.*
- Don’t incorporate the Pratt logo into other logos.
- Don’t place text inside the logo.
- Don’t apply drop shadows, strokes, or other visual effects to the logo.
- Don’t use colors other than those specified in these guidelines, or add colors to individual elements.
- Don’t incorporate the logo into running text (type out the word “Pratt” instead).
- Don’t typeset the logo (even if it’s in one of our brand typefaces).
- Don’t incorporate the logo into running text (type out the word “Pratt” instead).

* An exception to this rule is displaying the logo vertically reading up from the bottom, as shown to the right:
## 3 Color

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3.1 Color overview

Our color palette helps identify us at a glance. The way we use color also sets the mood for each of our pieces, bringing an energy and vibrancy to our communications.

Our brand colors of yellow, black, gray, and white are an important element of our identity, and the colors we choose in our communications should make everything we create instantly recognizable as Pratt.

To help us keep the Pratt identity fresh and up to date, an extensive palette is required. So we’ve established a three-tier color system: a primary palette of yellow, black, gray, and white, and a secondary palette of brights and neutrals. And for the most flexible approach to color, a tertiary palette allows color samples to be freely chosen from surrounding imagery.
3.2 Primary palette

Pratt’s primary colors have represented the Institute for over a century, and are well known both inside and outside the Pratt community.

Making Pratt’s primary palette a prominent part of our communications is one of the clearest ways to ensure that our materials represent a cohesive Pratt brand, especially with audiences that may be less familiar.

Cadmium yellow was established as the official Institute color in 1888. At the time, it was described as “being the nearest to gold and symbolic of that which is genuine and true.”
### 3.3 Secondary palette

Pratt's secondary palette is composed of a group of bright colors and a subset of neutrals. Each hue has an associated light and dark variation, which have been chosen to harmonize with one another in contrast.

Choosing one or two hues from the secondary palette is a great way to make a communication unique and distinct.

Note that Pratt Yellow and Pratt Cool Gray are part of both the primary and secondary palettes. They can be paired with other colors from the secondary palette, or used on their own within the primary palette.

Additional tints and shades can be applied to these colors beyond the recommended values here. Remember to keep color accessibility in mind (see section 3.6) when using custom tints and shades.
3.4 Tertiary palette

For the most flexible approach to color, the tertiary palette allows the user to pick freely from surrounding imagery.

Since this presents a virtually unlimited set of color choices, we’ve established a few guidelines.

- When using the tertiary palette, choose no more than two colors plus black and white.
- One color can be used as an accent, while the other can be darker, lighter, or more neutral.
- Colors that are too close to one another in value or saturation should be avoided.

Don’t choose yellow hues from the tertiary palette, as they can be confused with Pratt Yellow.
3.5 Using color

The Pratt color palettes allow for a wide variety of color choices and combinations.

For most uses, choose one or two colors from different areas of the spectrum and pair them with black and white.

When pairing colors, ensure that accessibility contrast ratios of at least 3:1 are maintained between background and foreground. You can use the color accessibility table on the following page of these guidelines as a reference.

Note that if a composition does not use black or white, and the darkest or lightest color is similar to either black or white instead, the Pratt logo should appear in either the darkest or lightest color. See the logo color section of these guidelines for more information.
3.6 Color accessibility table

Accessibility is a core Pratt value and a legal imperative. This table lists recommended combinations of foreground and background colors, measured by contrast ratio.

A check mark ✓ indicates a recommended combination of foreground (text) and background colors. An ✗ indicates a combination of colors that is not recommended.

Use a contrast ratio of 3:1 to determine accessible colors.

The WebAIM Contrast Checker (webaim.org/resources/contrastchecker) is a good resource for determining accessible color contrast ratios. To use it, simply copy the hex values (the six-digit number and letter combinations preceded by the “#” sign) of two given colors, and paste them into the foreground and background color fields. The application will produce results that either pass or fail the different color accessibility ratios.
3.7 Gradients

Linear gradients and color blends can be used judiciously to suggest dynamism and variability within a composition.

Blending complementary or contrasting colors with one another creates a bolder result. Adjacent colors can also be blended to produce a more subtle color gradient.

The direction of a gradient can also be manipulated to introduce a subtle degree of visual complexity.
## Typography

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>Typography overview</td>
<td>36</td>
</tr>
<tr>
<td>4.2</td>
<td>Primary typeface: Graphik</td>
<td>37</td>
</tr>
<tr>
<td>4.3</td>
<td>Secondary typeface: Tiempos</td>
<td>39</td>
</tr>
<tr>
<td>4.4</td>
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<td>41</td>
</tr>
<tr>
<td>4.5</td>
<td>Fallback fonts</td>
<td>43</td>
</tr>
<tr>
<td>4.6</td>
<td>Typography in use</td>
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</tr>
<tr>
<td>4.7</td>
<td>Getting started</td>
<td>45</td>
</tr>
</tbody>
</table>
4.1 Typography overview

The consistent, thoughtful use of Pratt’s brand typefaces visually supports verbal communications and forms one of the most recognizable aspects of our identity system.

Pratt’s type system is composed of three complementary typefaces that work in harmony with one another: the sans-serif Graphik, the serif Tiempos, and the slab-serif Produkt. Together, they are suited for a wide variety of flexible and uniquely tailored communications, with nearly 200 individual type styles.

Graphik

Tiempos

Produkt

The Aperçu and Lyon typefaces should not be used going forward, as they are now depreciated. They may still appear in old materials that will need to be upgraded. Pratt’s Creative Services team will work with departments to identify a schedule for upgrading and replacing materials that will avoid creating any burden on resources.
# 4.2 Primary typeface: Graphik

Pratt’s primary typeface is Graphik. It is an all-purpose contemporary sans-serif type family, designed as a visual combination of several classic realist typefaces. It is clear and easy to read while retaining simple eccentricities and a distinctive character of its own.

<table>
<thead>
<tr>
<th>Graphik</th>
<th>AaBbCcDdEeFfGgHhIjJkKlLmMm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NnOoPpQqRrSsTuVvWwXxYyZz</td>
</tr>
<tr>
<td></td>
<td>0123456789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graphik Compact</th>
<th>AaBbCcDdEeFfGgHhIjJkKlLmMm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NnOoPpQqRrSsTuVvWwXxYyZz</td>
</tr>
<tr>
<td></td>
<td>0123456789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graphik Wide</th>
<th>AaBbCcDdEeFfGgHhIjJkKlLmMm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NnOoPpQqRrSsTuVvWwXxYyZz</td>
</tr>
<tr>
<td></td>
<td>0123456789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graphik Condensed</th>
<th>AaBbCcDdEeFfGgHhIjJkKlLmMm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NnOoPpQqRrSsTuVvWwXxYyZz</td>
</tr>
<tr>
<td></td>
<td>0123456789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graphik XCondensed</th>
<th>AaBbCcDdEeFfGgHhIjJkKlLmMm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NnOoPpQqRrSsTuVvWwXxYyZz</td>
</tr>
<tr>
<td></td>
<td>0123456789</td>
</tr>
</tbody>
</table>

The condensed versions of Graphik should be used for display use only. Avoid setting these too small as legibility may be compromised.

Graphik is extremely versatile and can generally be used for both display and body text use.
4.2 Primary typeface: Graphik

Individual weights and styles

Graphik is available in nine weights from Thin to Super, with matching italics for each weight. Each individual style is available in all eight widths of Graphik, resulting in 144 individual type styles across the entire family.

Graphik Thin. Pratt Institute provides the creative leaders of tomorrow. Graphik Thin Italic. A top-ranked college with opportunities in art, design, and technology. Graphik Extralight. Pratt offers nearly 50 undergraduate and graduate programs across all schools. Graphik Extralight Italic. The Institute’s impact expands beyond its 2 million annual visitors. Graphik Light. Cutting-edge facilities throughout the borough, including a landmark building and public gallery in Manhattan. Graphik Light Italic. A landmark building and public gallery in Manhattan. Graphik Regular. Since its founding in 1887, Pratt has prioritized accessibility. Graphik Regular Italic. Welcoming students from all walks of life. Graphik Medium. Developing and sustaining pathways to more accessibility. Graphik Medium Italic. Today, Pratt and its exceptional faculty are dedicated to making a positive impact through their work. Graphik Semibold. Pratt students are part of a collaborative, multidisciplinary environment. Graphik Semibold Italic. With the goal of contributing to a fair and just society. Graphik Bold. With a long-held commitment to the community, Pratt is dedicated to making a positive impact through their work. Graphik Bold Italic. The Institute also offers a variety of progr...
4.3 Secondary typeface: Tiempos

Pratt’s secondary typeface is Tiempos. It is a legible serif typeface that can be used for body copy as well as more formal applications.

Tiempos works well with Graphik and matches it in overall proportions and measurements, so text can be easily switched from one typeface to the other with only minor adjustments needed.

Tiempos is provided in three different “optical sizes”—Tiempos Text, Headline, and Fine—that are graphically optimized for specific size ranges of text. Use the guidelines below to determine which optical size to use at a given point size:

**Tiempos optical size guidelines**

- Text size less than 15 points: Use Tiempos Text
- Text size between 15–40 points: Use Tiempos Headline
- Text size greater than 40 points: Use Tiempos Fine
4.3 Secondary typeface: Tiempos

Individual weights and styles

Tiempos Text is available in four weights from Regular to Bold, along with matching italics for each weight.

Tiempos Headline and Tiempos Fine are both available in six weights from Light to Black, along with matching italics.

Sample layout employing Tiempos optical sizes

- **Tiempos Fine** used for very large type (above 40 points/pixels in size)
- **Tiempos Headline** used for medium-sized type (between 15 and 40 points/pixels in size)
- **Tiempos Text** used for body text (below 15 points/pixels in size)

Process and Skills

Part of a collaborative, interdisciplinary, research- and inquiry-based education.
4.4 Tertiary typeface: Produkt

Pratt’s tertiary typeface is Produkt. It is a slab-serif design that can be used in body copy or in headlines, and was designed specifically as a companion to Graphik. As a result, many of the characters share the same shapes and overall design gestures.

Produkt should be used sparingly. It can be used for special campaigns or situations that may call for a slightly less formal visual direction. It should not be used for core Institute communications, but rather for circumstances that may benefit from more flexibility.

Pratt Institute provides the creative leaders of tomorrow the knowledge and experience to make a better world. A top ranked college with opportunities in art, design, architecture, liberal arts and sciences, and information studies, Pratt offers nearly 50 undergraduate and graduate degree programs. The Institute’s impact expands beyond its 25-acre residential campus in Brooklyn to cutting-edge facilities throughout the borough, a landmark building and public gallery in Manhattan, as well as an extension campus, PrattMWP.
4.2  Tertiary typeface: Produkt
Individual weights and styles

Produkt is available in nine weights from Thin to Super, with matching italics for each weight. All styles match Graphik in weight and proportions.
4.5 Fallback fonts

There may be situations where our identity typefaces are not available due to limitations of certain software platforms. In this case, replace them with the appropriate fallback font equivalents instead.

First resort font equivalents (use these first)
- Graphik → Inter
- Tiempos → Source Serif Pro
- Produkt → Roboto Slab

Inter, Source Serif Pro, and Roboto Slab are open-source font families that are free to download and install for any use. They can be obtained from Google Fonts at fonts.google.com and used in any desktop application as well as in Google Workspace (Docs, Sheets, Slides, etc.)

Last resort font equivalents
- Arial
- Georgia

If Inter, Source Serif Pro, or Roboto Slab are not available, use the system fonts Arial or Georgia as a last resort backup.
4.6 Typography in use

When used consistently, the use of type in our communications will “feel like Pratt” to our audiences, regardless of what’s being said, even if the viewer hasn’t yet seen our logo.

The following pages cover several particular standards and conventions in detail:

- Alignment and justification
- Line spacing (leading)
- Letter spacing (tracking)

Lectures, Events, Readings, and Exhibitions

Graphik Bold (-25 tracking), 40/40

Visiting Artists

Graphik Compact Black and Regular 70/70

School of Art Dean’s Conversation:
John Cameron Mitchell and the Creative Process

Graphik Semibold and Extralight 25/25

Organic Origami with Goran Konjevod:
Mathematician and theoretical computer scientist Goran Konjevod will visit Pratt Institute for a two-day lunchtime lecture and workshop series during which students, faculty, and staff are invited to create folded sculptures. Sponsored by the Department of Mathematics and Science.

Graphik Bold 10/12 and Tiempos Text Regular 10/12

Indigenous Knowledge Land Workshops & Experiences
From spring until fall, a series of 3 interdisciplinary participatory workshops will be held to explore how Indigenous knowledge and land recognition may be integrated across Pratt Institute.

Graphik Semibold 15/17 (-15 tracking) and Tiempos Text Regular/Italic 15/17 (-15 tracking)
4.6 Typography in use

Alignment and justification

Our preferred alignment for text is left aligned, ragged right. Avoid fully justified or centered type.

- **Pratt is an institute, an experience, and an idea.**
  What started as a radical experiment to expand access to creative careers is now a community of 5,137 grad and undergrad students working across 48 programs with 1,200 dedicated faculty.

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  What started as a radical experiment to expand access to creative careers is now a community of 5,137 grad and undergrad students working across 48 programs with 1,200 dedicated faculty.

**Left-aligned type**
This is legible, organic, and easy to read. This is the preferred alignment for text.

**Fully justified type**
There are large, uneven spaces between words that make the type difficult to read.

**Centered type**
This is more difficult to read because the left edge of the type begins at different places for each line, with irregular areas of white space.

**Judicious hyphenation**
There are three hyphenated lines in this paragraph, and they are not consecutive. The words are broken up logically.

**Excessive hyphenation**
There are eight hyphenated lines in this paragraph, and many appear consecutively after one another. Some of the words are not broken up logically (“work-ing” instead of “work-ing”).
## 4.6 Typography in use

### Line spacing (leading)

In most cases, apply 2–5 extra points of line spacing (leading) to body text.

<table>
<thead>
<tr>
<th>Example</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Image" /></td>
<td>Pratt is an institute, an experience, and an idea. What started as a radical experiment to expand access to creative careers is now a community of 5,137 grad and undergrad students working across 48 programs with 1,200 dedicated faculty. 135 years in the making, this is Pratt.</td>
</tr>
<tr>
<td><img src="image2.png" alt="Image" /></td>
<td>This leading is too tight. There are several places where parts of the letters almost begin to overlap with one another. The overall reading experience is not good because there is not enough room for the lines of type to breathe.</td>
</tr>
<tr>
<td><img src="image3.png" alt="Image" /></td>
<td>14 point text with 17 point leading This is the preferred amount of leading. The lines of type are separated enough from one another that they are readable, yet not so far enough that they become disassociated with one another.</td>
</tr>
<tr>
<td><img src="image4.png" alt="Image" /></td>
<td>14 point text with 24 point leading This leading is too loose. Each line begins to stand alone and the unity of the paragraph is compromised. After reaching the end of a line of type, it is more difficult for the reader’s eye to find the beginning of the next line.</td>
</tr>
<tr>
<td><img src="image5.png" alt="Image" /></td>
<td>40 point text with 50 point leading This leading is too loose. Each line begins to stand alone as its own individual entity, compromising the unity of the messaging.</td>
</tr>
<tr>
<td><img src="image6.png" alt="Image" /></td>
<td>40 point text with 40 point leading This is an appropriate leading for a headline, considering the impact and visual presence of the large type.</td>
</tr>
</tbody>
</table>

Headlines will require tighter leading than body text. Type can be set solid (no additional leading added) in headlines larger than 20 points in size.
4.6 Typography in use

Letter spacing (tracking)

When using text in larger sizes (above 15 points), tighter letter spacing (negative tracking) should be used to prevent words from appearing too loose.

Pratt is an institute, an experience, and an idea. What started as a radical experiment to expand access to creative careers is now a community of 5,137 grad and undergrad students.

- **Pratt is an institute, an experience, and an idea.** What started as a radical experiment to expand access to creative careers is now a community of 5,137 grad and undergrad students.

- **Pratt is an institute, an experience, and an idea.**

  - **Tiempos Headline with no tracking**
  - **Tiempos Fine with no tracking**
  - **Graphik Wide with no tracking**
  - **Graphik XCond with no tracking**

- **25 point text with -25 tracking**
  The words appear more impactful at this size, and the visual presence of the text is maintained.

- **25 point text with no tracking**
  The words are appearing too loose at this size.

- **Looser letter spacing (positive tracking)** can also be used in all caps headlines to impart a sense of calmness and authoritativeness. This should be reserved for formal situations.

- **Graphik Regular with +100 tracking (all caps)**

Some software platforms (notably Google Workspace) may not allow custom letter spacing settings. In these cases, the default spacing should suffice.
4.7 Getting started

To get started with Pratt’s typefaces, please fill out the identity resource request form on the Communications and Marketing page:

[pratt.edu/about/offices/communications-and-marketing/visual-identity-resources](pratt.edu/about/offices/communications-and-marketing/visual-identity-resources)

### Installing Pratt’s typefaces on a Mac

Download and unzip the font files. Select the fonts you would like to install and double-click them to open in Font Book. In the window that appears, click “Install Font.”

### Installing Pratt’s typefaces on Windows

Download and unzip the font files. Select the fonts you would like to install, then right-click and click “Install.”

### Using Pratt’s typefaces on the web

Pratt’s typefaces are available as webfonts. To use them in a web project, please contact Creative Services.

---

⚠️ If your computer is supplied by Pratt, it may require additional administrative privileges to install fonts. Contact Pratt’s Information Technology service desk at services@pratt.edu for assistance.

⚠️ You may find it easier to only install the font files you need at a given time for a given project, rather than the entire list shown above. We recommend always installing the Graphik (normal) and Tiempos Text families as a minimum.
## Layout

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1</td>
<td>Layout overview</td>
<td>47</td>
</tr>
<tr>
<td>5.2</td>
<td>Grid system</td>
<td>48</td>
</tr>
<tr>
<td>5.3</td>
<td>Margins</td>
<td>49</td>
</tr>
<tr>
<td>5.4</td>
<td>Gutters</td>
<td>50</td>
</tr>
<tr>
<td>5.5</td>
<td>Using the grid</td>
<td>51</td>
</tr>
</tbody>
</table>
5.1 Layout overview

Pratt’s grid system serves as a framework on which to place graphic elements (images, letters, words, paragraphs, etc.) in a structured and organized manner.

The grid gives just enough structure and guidance to keep overall layouts consistent, while allowing campus entities to create flexible and tailored visual communications.

While the grid should always be present, it is easily adaptable to different types of content and various formats across different media and platforms.
5.2 Grid system

Pratt’s grid system is based on the concept of divisions of two. Start by simply dividing a given format in half.

First, divide the format in half vertically and/or horizontally. The resulting grid divisions can be then divided in half again, as many times as necessary, depending on the content or the format. The final grid can be as basic or as granular as needed.

Note that the grid should be used as an invisible guide for layout and placement, not a physical design element.

The grid system is easily adaptable to multiple format sizes, different orientations, and the constraints of specialized media.
5.3 Margins

Within Pratt’s grid system, margins help to separate the content from the edge of the page. A tight margin increases visual tension and contrast, while a more generous margin conveys a sense of calm.

Margins can vary depending on the dimensions of the document and the nature of the content. The following guidelines help determine minimum margin values based on the overall width of the document:

**Minimum margin values**

- Up to 6” in width .................................................. 12 points
- Between 6” and 24” in width ................................. 24 points
- Between 24” and 36” in width ............................... 48 points
- Greater than 36” in width .................................. 96 points

Note that when margins are added, the columns and rows will need to decrease in width and height respectively to compensate for the additional spacing. Always measure columns and rows from the inside edge of the margin, not the edge of the document.
5.4 Gutters

Gutters serve as additional spacing within a grid layout, and are used to separate columns and rows from one another.

Gutters should be equal to or smaller than the margin space. A good starting point is to use half the margin value.

**Minimum gutter values**

- Up to 6” in width: 6 points
- Between 6” and 24” in width: 12 points
- Between 24” and 36” in width: 24 points
- Greater than 36” in width: 48 points

Depending on the content and other visual choices (e.g., type size, image selection), it may be helpful to use larger or smaller gutter spacing.
5.5 Using the grid

With the basic elements of the grid set up, content can now be placed into it as needed.

A basic sample grid layout with a headline, an image, two subheadlines, body text, and a Pratt logo lockup is shown at right. The content fits into different columns and rows of the grid and is sized accordingly.

A few fundamental resources on grid theory, principles, and practice for different media are listed below.

Ellen Lupton, Thinking with Type
Josef Müller-Brockmann, Grid Systems in Graphic Design
Khoi Vinh, Ordering Disorder: Grid Principles for Web Design
IBM Design, 2x Grid (ibm.com/design/language/2x-grid)
6 Examples

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6.2 Stationery and presentation template

Since stationery represents the collective voice of the Institute, it needs to be consistent, with Pratt’s primary brand elements in place.

Logo
The Pratt logo (or a department logo lockup) is always present and locked to the lower-left corner. On letterhead, it appears at the upper-left corner due to the nature of the format.

Color
The primary palette (Pratt Yellow, black, and white) is used.

Typography
Graphik (normal width) is used for most cases. On letterhead, body text is set in Tiempos Text.

Visual elements and layout
Pratt’s adaptive grid system is used throughout.

---

Presentation template

On-Campus K–12 Programs at Pratt

---
6.3 Back to Pratt

Back to Pratt COVID-19 communications are another example at the fixed end of the flexibility spectrum, but certain elements are visually distinct.

**Logo**
The Pratt logo is always present (except for the email header, due to the Pratt logo inserted into the template by default). It always appears at lower left.

**Color**
The primary palette (Pratt Yellow, black, and white) is used.

**Typography**
Graphik (normal width) is used.

**Visual elements and layout**
A flexible repeating arrow pattern serves as a visually distinct marker for Back to Pratt communications and is present on most materials.
6.4 Fiscal Year-End Appeal

Pratt’s fundraising and development communications represent the Institute as a whole and should be rather fixed, but can be more flexible when necessary.

Logo
The Pratt logo is present at lower left.

Color
The primary palette (Pratt Yellow, black, gray, and white) is used.

Typography
Graphik (normal width) is used.

Visual elements and layout
Pratt’s adaptive grid system is used throughout.

“I was like anything I’d ever seen. I remember loving the people and atmosphere so much.”

Thank you!

Meet Pauline Esguerra, a communications design major with a concentration in graphic design from the graduating class of 2022.

Pauline first visited the Pratt Brooklyn campus as a young aspiring designer in high school. Realizing that Pratt was the place for her, Pauline created a plan to get to Brooklyn. Her journey began at community college, then at Pratt’s Munson-Williams-Proctor campus in upstate New York. Understanding that if she worked hard and met the program’s standards, she would be on her way to Brooklyn.

“It was unlike anything I’d ever seen. I remember loving the people and atmosphere so much.”

When arriving at Pratt Brooklyn, Pauline was free to focus on her studies, knowing that her cost of attendance was supported through scholarships and financial aid. She describes Integrative Visual Communications as one of her favorite classes.

“It’s a very hands-on, experimental class where we explore new ways of designing. I can really tune in with how much I can design without any limitations.”

While Pratt’s top-ranked programs demonstrate academic merit, it is clear that the Pratt student experience shapes their personal growth and career path.

“When you’re around so many creative people, you are driven to produce your best work.”

Pauline’s journey to Pratt and beyond is made possible by her dedication to her practice, but also by the generosity of our Pratt community. Scholarships played a key role in creating a limitless experience for Pauline and it can do the same for future generations.

“There are endless ways Pratt has helped me with my career—through the community and the resources they provide.”

I’d like to support THE FUND FOR PRATT

Other

SURPRISE US!

Payment options
I have enclosed a check payable to Pratt Institute.

Please charge my credit card (check one).

VISA

MASTERCARD

AMERICAN EXPRESS

DISCOVER

Other payment options

Online donate.pratt.edu

WITH A RECURRING GIFT OF

Monthly

Annually

MY GIFT WILL BE MATCHED BY

Please consider this gift anonymous.

Include Pratt in my will, trust, or retirement account.
6.5 Research Open House

Research Open House features some elements that are more fixed—color and typography—and others, such as visual elements, that are more flexible.

Logo
The Pratt logo is present at lower left when necessary.

Color
The primary palette (Pratt Yellow, black, and white) is used. Subtle transparency is also used for repeating text.

Typography
Graphik (normal width) is used.

Visual elements and layout
An amorphous, persistent “blob” pattern is present and can adapt to fit the format of the communication.
6.6 Syrop Lecture

The Syrop Lecture features some elements that are more fixed—typography—and others, such as color and layout, that are more flexible.

**Logo**
The Pratt logo lockup is always present at lower left.

**Color**
A unique color palette is used (turquoise and dark blue).

**Typography**
Graphik (normal width) is used.

**Visual elements and layout**
The angular layout serves as a unique visual element, with text and shapes adapting to the aspect ratio of the format.
6.7 Pratt Presents

Pratt Presents features some elements that are more fixed—typography—and others, such as color and layout, that are more flexible.

Logo
The Pratt logo is always present at lower right.

Color
A unique color palette is used for each particular event, which consists of two saturated colors plus black and white. Distinct color gradients play an important role for each event.

Typography
Graphik (in normal and condensed widths) is used.

Visual elements and layout
Vertical text aligned to the left and right edges serves as an identifiable framing device. The date of each event is always set in condensed type and placed inside a black circle.
6.8 Exhibitions

The spring 2022 Fine Arts MFA alumni exhibition “Chromotherapy in an Age of Doubt” features elements that are more fixed—typography and logo treatment—and others, such as color and layout, that are more flexible.

Logo
The Pratt logo lockup is always present at lower left.

Color
Several hues from Pratt’s secondary color palette (green, cyan, yellow, and warm gray) are used, and are allowed to overlap and blend with one another to create additional colors.

Typography
Graphik XCondensed is used throughout.

Visual elements and layout
The rotated grid of text serves as a unique identifying element.
Pratt Giving Day 2022 features elements that are more fixed—such as typography—and others, including color, logo treatment, and layout, that are more flexible.

**Logo**
A unique “Pratt GIVING DAY” logo lockup is created for the event. The standard Pratt logo appears at the end of the video.

**Color**
A special color palette is used (dark blue and green), which is unique to Pratt’s 135th anniversary campaign.

**Typography**
Graphik (normal width) is used throughout, with particular emphasis on the typeface’s bold weight.

**Visual elements and layout**
A pulsating set of concentric circles with subtle gradients serves as a unique identifying element. It is centered on the “G” in the “GIVING DAY” lockup.
6.10 InProcess 26

The School of Architecture’s InProcess 26 publication features customizations of many brand elements, but one element—the logo lockup—remains fixed.

**Logo**
The Pratt School of Architecture logo lockup appears at lower right on the cover of the publication.

**Color**
A unique light green color is used on selected interior spreads, plus black and white.

**Typography**
Graphik is used primarily for headlines and body text. A customized version of Graphik Black is used on the cover. Tiempos Headline serves as a secondary emphasis typeface.

**Visual elements and layout**
On selected interior spreads, a green border and grid system serves as a foundational graphic element, while all type and images are rotated 90 degrees to the left.
6.11 Pratt Shows

Pratt Shows features customizations of many brand elements, but one element—the logo—remains fixed.

**Logo**
The Pratt logo always appears at bottom left or right.

**Color**
A unique color palette is used: green, magenta, cyan, and bright yellow, plus black and white.

**Typography**
A custom inline version of Graphik (resembling neon sign tubes) is used for headlines. The normal version of Graphik is used for smaller text.

**Visual elements and layout**
A repeating grid system is used on most applications, with type and images layering and overlapping in many cases.
6.12 Commencement

Commencement features customizations of many brand elements, but one element—the logo—remains fixed.

Logo
The Pratt logo appears at bottom left or right in most cases.

Color
A unique gold color palette is used, with directional gradients playing an important role.

Typography
A custom inline typeface (inspired by the Art Deco architecture of Radio City Music Hall) is used for display type. Graphik and Tiempos are used for text and smaller headlines. Most text is in all-caps to impart a sense of ceremony.

Visual elements and layout
The display type serves as a unique identifying pattern. It can be cropped and repositioned to create distinct compositions.
The annual Pratt Fashion Show features customizations of many brand elements, but one element—the logo—remains fixed.

**Logo**
A unique “Homecoming” wordmark is used to brand the event. The Pratt logo is present throughout the show (e.g., on lecterns) as an endorsement, and appears as a supplementary identifying mark rather than always being front and center.

**Color**
A unique palette of magenta, black, and white is used.

**Typography**
A custom script is used for the “Homecoming” title, with retro 3-D visual effects applied to it. Graphik is used for supplementary text, with headings featuring 3-D effects similar to the title treatment.

Wednesday, May 4  |  9:30–11:30 AM
Building 77  |  Brooklyn Navy Yard  |  Brooklyn, NY

As a juror at our annual panel, you’ll engage in the creative process of our graduating class as they transition from Fashion students to a fresh creative force in the field, and help to shape the future of New York fashion. You’ll also play a key role in helping determine which student will receive the Christopher Hunte “On Point” Award at our Fashion Show honoring Lindsay Peoples the following evening, May 5, at Building 77.

RSVP by April 20 to Rosemary O’Sullivan Fischer at fashionshow@pratt.edu.

The health and safety of the Pratt community is our top priority. In accordance with Pratt’s current COVID-19 guidelines, all attendees will be required to provide proof of vaccination and are required to wear a face covering while indoors except when eating or drinking. Please note, this event is subject to change or cancellation pending the latest health and safety guidelines.
6.14 Prattonia

As a student publication, Prattonia does not use any of Pratt’s brand elements—except for the Pratt logo.

Logo
The Pratt logo appears on the back cover, in the lower-left corner, as an endorsement.

Color
A unique color palette is used, largely dependent on imagery on various pages.

Typography
Many different typefaces are used in a free-form manner.

Visual elements and layout
Countless visual elements—shapes, gradients, repeating type, overlapping images—are used, with a largely free-form layout.
Contact

For any additional information about using these guidelines, please feel free to get in touch with us.

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