

**CONSORTIUM AGREEMENT**  
(For study at another college/program)

This Consortium Agreement (CA) will allow you to use some of your federal student aid (Federal Pell Grant, Federal Direct Subsidized and Unsubsidized Loans, Federal Direct PLUS loans), and TAP (if you are a New York resident attending a New York State School full-time) at another approved school or program. Please note that this agreement cannot be used for campus-based or Pratt aid programs. Federal regulations allow only one institution, the "home institution," to award federal financial aid. As the "home institution," Pratt can recommend these forms of aid when its students study elsewhere, and obtain permission in advance to transfer the courses to the Pratt degree program. Academic progress standards for Pratt do not change during period of agreement. As the home school, Pratt will pay on the Pell Grant of eligible students. Awards are based on the actual cost of attendance at the Consortium School.

This form may be used for courses approved to be taken elsewhere, provided you have the form completed by the Consortium School/Program. As with most forms of aid, you must also file a Free Application for Federal Student Aid (FAFSA) using PRATT's Federal School Code of 002798 and meet any published deadline dates.

Refunds: Pratt can transfer funds either to the student or directly to the Consortium School/Program. You should contact the Student Financial Services to make arrangements for transferring the funds. No funds will be made available to the student, or the Consortium School/Program, until all funds are actually received here at Pratt. The loan proceeds will automatically be sent to the Pratt's office of Student Financial Services. The student must be in good financial standing at Pratt; all debts must be paid. In some cases, funds may not be received until as late as one or two months after the beginning of the semester. If the student is dependent upon these funds to pay their bill with a Consortium School/Program that requires payment before a refund may be issued from Pratt, alternative arrangements should be made with the Consortium School/Program to have their bill covered.

**SECTION A: TO BE COMPLETED BY STUDENT AND FORWARDED TO NON-PRATT PROGRAM**

1. Student Name: \_\_\_\_\_ SID: \_\_\_\_\_

2. Permanent Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

3. Email Address: \_\_\_\_\_ Address while Abroad: \_\_\_\_\_

4. I will be in the following non-PRATT program: \_\_\_\_\_

- 2023-2024 Academic Year
- 2023 Fall Semester Only
- 2024 Spring Semester Only
- 2024 Summer Session(s) Only

5. This agreement applies to:

- Federal Direct Subsidized/Unsubsidized Loan
- Federal Pell Grant
- Other (name) \_\_\_\_\_

6. Do you receive financial aid from non-PRATT sources?  Yes  No If yes, please specify sources and amounts:

\_\_\_\_\_

7. List the approved course(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. The above student has permission to attend. The credits earned at the other school may be given credit as if earned at Pratt. The student also understands it is their responsibility to request the Consortium School provide an academic transcript to Pratt. By signing below, the student certifies that they will notify both Pratt and the host school of any changes in enrollment, including total withdrawal of all classes and / or substitution of any courses prior approved.

**Academic Dean Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Ext:** \_\_\_\_\_

**Academic Dean Email:** \_\_\_\_\_ **Academic Dept.:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SECTION B: TO BE COMPLETED BY THE CONSORTIUM SCHOOL**

1. Name of the U.S. College/University that will receive federal funds: \_\_\_\_\_

2. Is your College/University approved by the U.S Department of Education to receive Title IV Federal Funds?

Yes  No (If no, student should contact Student Financial Services at Pratt)

Please list your title IV code: \_\_\_\_\_

3. Address:

\_\_\_\_\_

4. Program Director/Title:

\_\_\_\_\_

5. Telephone Number: (\_\_\_\_) \_\_\_\_\_

6. Enrollment Status: *Total Credits* Enrollment Period Dates: \_\_\_\_\_ to \_\_\_\_\_

- |                          |                      |       |
|--------------------------|----------------------|-------|
| <input type="checkbox"/> | Less than half -time | _____ |
| <input type="checkbox"/> | Half-Time            | _____ |
| <input type="checkbox"/> | Three-quarter time   | _____ |
| <input type="checkbox"/> | Full-Time            | _____ |

7. Estimated Costs: *Amount*

Tuition	_____
Fees	_____
Room & Board	_____
Books & Expenses	_____
Travel	_____
Other	_____
<b>TOTAL</b>	_____

8. Is your program providing this student with any financial aid?  Yes  No

If yes, describe and provide amounts: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

9. Contact information for Host School Point of Payment (Name, Address, Phone Number and Email Address):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## CERTIFICATION:

- A. The Consortium School certifies that the student listed has been accepted for enrollment in the program specified on this form and that the program meets the federal requirement for financial aid. The program is at least 15 weeks in length, and the academic year is 30 weeks in length. If the student is enrolling for a summer term, the Consortium School certifies that the summer term meets the requirements for Title IV aid eligibility.
- B. The Consortium School agrees not to pay the student Pell Grant, campus based funds, or process any federal loans during the enrollment period listed on this form. Pratt will agree to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) as appropriate for the consortium period.
- C. The Consortium School agrees to provide Pratt with documentation of the student's enrollment at the Consortium school, including if the student changes his/her enrollment status or withdraws from the program before its conclusion. In the event of student withdrawal, the Consortium School must provide the withdrawal date and dates of academic semester as soon as the withdrawal date is determined. Pratt will be responsible for R2T4 determination and appropriate return of funds. Satisfactory conclusion of the program will be evidenced by an academic transcript upon written request of the student. The Consortium School agrees to notify Pratt of any failure to demonstrate satisfactory progress or attendance.
- D. Pratt certifies the student is making satisfactory academic progress toward the completion of their Pratt degree.
- E. The Consortium School agrees to notify Pratt if the student is not attending classes regularly.
- F. Both Pratt and the Consortium school will make available applicable consumer information required under Title IV.
- G. Pratt will maintain all Title IV recordkeeping and reporting requirements, including Enrollment Reporting to NSLDS.

**Signatures:** (Please note: Federal Regulations permit the signatures of Financial Aid Counselors.)

*I certify that the above information is true and complete and that I will notify Pratt if any of this information changes.*

\_\_\_\_\_  
For: **Pratt Institute**

\_\_\_\_\_  
For: **the Consortium School**

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Email Address

**Please submit this form by one of the following and include the student's Pratt Student ID # on all pages:**

MAIL/IN PERSON	FAX	SCAN/EMAIL
Pratt Institute Student Financial Services 200 Willoughby Avenue Brooklyn NY 11205	718-636-3539	<a href="mailto:sfs@pratt.edu">sfs@pratt.edu</a>