

**Pratt Institute**  
**NON-MATRICULATED STUDENT**  
**APPLICATION/REGISTRATION FORM**

(Please Print)

- Non-Matriculated students wishing to take courses at Pratt Institute must complete the following form and return it to the Registrar's Office with a **\$50 non-refundable application fee**, official transcript from high school or official transcript from college attended.
- Before you can be registered for the classes below, the Registrar's Office must obtain permission from the Department Chairperson offering the course. Please allow 3 weeks for this process.
- Non-Matriculated students are not eligible for financial aid.
- International Students may not be a Non-Matriculated student.
- Non-Matriculated students may attempt to take no more than 6 credits per semester and a total of 18 credits as a non-matriculated student.

STUDENT INFORMATION			
Student's Name Last:	First:	Middle:	Today's date:
Social Security/Pratt ID no.:	Birth date: / /	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	
<b>MAILING ADDRESS</b> Street address:			phone numbers: (    ) (    )
P.O. box:	City:	State:	ZIP Code:
<b>PERMANENT ADDRESS</b> Street address:			Apt #
P.O. box:	City:	State:	ZIP Code:
Email Address:	Emergency Contact:	Emergency phone no.: (    )	
Have you ever registered at Pratt before? : <input type="checkbox"/> NO <input type="checkbox"/> YES	If "YES", When _____, as a <input type="checkbox"/> Non-Matriculated    or <input type="checkbox"/> Degree/Matriculated		Are you currently a registered Pratt student? <input type="checkbox"/> NO <input type="checkbox"/> YES If yes what program _____
<input type="checkbox"/> Graduate <input type="checkbox"/> Undergraduate	How many credits have you previously earned at Pratt Institute? _____		

NON MATRICULATED STUDENT REGISTRATION							
Course Number	Section	Course Title	Credits	Day	Time	Start Date of Class	

Non-Matriculated students may attempt to take no more than 6 credits per semester and a total of 18 credits as a non-matriculated student. These are not counted toward a degree until a formal application is made and the student has been accepted to a degree program. If you plan to matriculate at a later time you need to make your advisor aware of your intent so you can be properly advised.

The information supplied on this form is true to the best of my knowledge and belief.

**Applicant's Signature** (required) \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

For Internal Office use Only				
Bursar Office	Application Fee Paid <input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> Approved to Register	<input type="checkbox"/> <b>Not</b> approved to register	Signature: _____
Admissions Office	<input type="checkbox"/> Admitted	<input type="checkbox"/> Approved to Register	<input type="checkbox"/> <b>Not</b> approved to register	Signature: _____
Department Chairperson		<input type="checkbox"/> Approved to Register	<input type="checkbox"/> <b>Not</b> approved to register	Signature: _____
Registrar's Office	<input type="checkbox"/> Registered	<input type="checkbox"/> Class Cancelled	<input type="checkbox"/> Class Closed	Signature: _____