

Reinstatement

A student who has failed to maintain status may be reinstated to lawful F-1 status, but only under the limited conditions.

Conditions for approval of reinstatement:

1. The student has not been out of status for more than 5 months;
 - Unless s/he can show that there were exceptional circumstances that can be documented as to why the student could not file a reinstatement application during those 5 months
2. The student has not engaged in unauthorized employment;
3. The student has never applied for reinstatement in the past;
4. The student is pursuing or will be pursuing a full course of study; and
5. The student is not deportable on any grounds other than the status violation for which reinstatement is being requested.

The status violation resulted from either:

1. Circumstances beyond the student's control or;
2. Failure to apply for a reduced course load or an extension of stay in a timely fashion.

List of documents needed to apply for Reinstatement:

1. Letter from student explaining why s/he has lost F-1 status and asking for the DHS to reinstate status back to F-1/DS.
2. [Form I-539](#) and \$290 fee (make check or money order payable to **U.S. Department of Homeland Security**)
3. Registration & Bursar's receipts for current semester.
 - If you are registered part-time, you must have been approved
 - See [Exception to Full Course of Study Form](#)
4. Transcripts from each school you've attended in the USA including language schools.
5. Updated Degree Audit (download from web advisor or obtain from Registrar's Office located on the 6th floor of Myrtle Hall).
6. Copy of valid or unexpired passport.
7. New original I-20 requesting "Reinstatement" (issued by OIA Advisor).
8. Copies of all I-20s (from each school you have attended in the USA, including language schools).
9. Copy of I-94 record (Get online from <https://i94.cbp.dhs.gov>).
10. Updated financial documents:
 - Bank statements that are not more than 3 months old.
 - Affidavit of Support (if the funds are not personal funds)

Disclaimer Note: Above is a *general* list of documents needed to apply for reinstatement. You will need to discuss your *individual* case with an OIA Advisor to ensure that you submit all the proper documents for your case; therefore you must make an appointment to discuss your case.