

Curricular Review Policy

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I. Purpose:

This policy articulates curriculum review at Pratt Institute. It outlines the curricular review process at the department, school, and Institute levels and provides guidelines for establishing the membership and duties of curriculum committees at each level.

Pratt recognizes the central role of faculty in developing and reviewing curriculum. (Cf. *UFCT Contract Article 3.1* and *Senate Bylaws, Section II, Purposes*) The Institute relies on faculty expertise to ensure that all curriculum is aligned with the evolving standards of excellence of their disciplines and industries, as well as care for content that recognizes the diversity of human experience and pedagogies that support diverse and inclusive learning communities. The Institute relies as well on department and school leadership, including chairpersons, deans, and other administrative staff, to ensure that curricular review reflects disciplinary excellence, national best practices, state and federal standards, and regional and specialized accreditation standards and requirements. Recognizing the primacy of curriculum to the success of our students and the mission of the Institute; the shared responsibility between the faculty and the administration for its development, implementation, and assessment; the Institute seeks through this policy to foster a culture of transparency, cooperation, and collaboration.

The Institute's strategic plan offers a guide to Pratt's overarching strategic priorities and new curriculum is ideally developed with reference to the plan. Additionally, the Institute establishes policies and procedures for assessment through recommendation of the Academic Policy Committee and the Academic Senate, and by approval of the provost.

All curricular proposals are subject to oversight by the Registrar and the Office of the Provost. The Office of the Provost is responsible for implementation of this policy.

II. Review Process Overview:

All Pratt courses and programs undergo rigorous review prior to being offered to students. Integrated curricular review at the Department, School and Institute-wide levels reflects our

shared responsibility to ensure academic quality, integrity, and continuous improvements of the Institute's educational programs.

Curriculum proposals may be developed by a variety of proposers including faculty members, faculty committees, coordinators, chairs, and other staff, in consultation with the appropriate and/or affected constituents. All curriculum proposals are reviewed by curriculum committees at the department and school levels. Department Curriculum Committees (DCCs) and School Curriculum Committees (SCCs) review and make recommendations to the chair and dean, respectively, concerning the introduction, modification, or deactivation of courses, curricula, and programs.

Additionally, full proposals for new or revised credit-bearing programs, or course additions and changes that impact the requirements of existing or proposed programs, are reviewed by the Institute Curriculum Committee (ICC) of the Academic Senate following review by the department and school curriculum committees.

All curriculum proposals, following all levels of review just described, are approved, if approved, by the Provost or their designate.

All new programs begin with a concept proposal, which must be (1) developed in consultation with program / departmental and School curriculum committees coordinated through their respective committee chairs, as well as with any other affected departments through their respective chairperson, and (2) approved by the proposer's department or program chair, the school's dean, and the Office of the Provost. Once the concept proposal has been approved, its proposer(s) will be informed and development of a full proposal for the new program may proceed.

Interdepartmental / interdisciplinary curriculum—including full proposals for new programs, proposals for new courses, and revisions to existing programs / courses—is reviewed as follows:

1. Pratt Integrative Course (PIC) proposals are sent to the Director of Interdisciplinary Study and reviewed by the PIC Committee, which is comprised of faculty and administrators from the School of Art, the School of Design and School of Liberal Arts and Sciences. The PIC Committee's decisions are approved by the Provost's office (Associate or Vice Provost for Academic Affairs) and decisions relayed by the PIC Committee to those proposing the PICs. The framework for Pratt Integrative Courses should be reviewed by the Institute Curriculum Committee on a three-year rotation.
2. Interdepartmental/Interdisciplinary Minor proposals are submitted to the Office of the Provost by a working group or committee of faculty that has been convened by the Director of Interdisciplinary Study or other academic leadership (Department Chairs, Deans, Provost's Office) with the aim of developing the program. The Office of the Provost forwards them to the ICC for review and comment prior to final approval by the

Office of the Provost. Changes to requirements for interdisciplinary minors follow the same path.

3. Customized Minors are developed by students in consultation with their undergraduate advisor and the Director of Interdisciplinary Study. Final proposals are reviewed by the Director of Interdisciplinary Study, who may consult informally and as needed with faculty who have relevant expertise. The guidelines for customized minors should be reviewed by the Institute Curriculum Committee on a three-year rotation.

Curriculum Review Workflow Chart

https://www.pratt.edu/uploads/Curriculum_workflow_diagram_2018.pdf

III. Curriculum Committee Membership and Duties

Department Curriculum Committee (DCC) Membership:

Because of the diverse size and composition of Pratt's departments, the Office of the Provost and the Academic Senate recognize the challenge of prescribing a uniform committee selection process and structure for all department curriculum committees. We also recognize the diversity of past practice.

Where possible the following guidelines will be observed but may be customized based on the needs of individual departments. Proposals for deviation from policy guidelines are subject to the approval by a simple majority vote by all department faculty prior to review by the ICC and approval by the Provost. In all decisions regarding the planning and practice of departmental curriculum committees, departments should adopt the following guiding principles: central role of faculty in developing and reviewing curriculum, inclusion, democratic processes, and transparency.

Every department shall maintain a document and make it available to faculty and staff ("Curriculum Committee Guidelines and Standards") specifying the composition of its curriculum committee, the processes employed by that committee, and guidelines and standards for curriculum review. This document shall be jointly approved by the committee and the department chair, and shall be distributed annually by the department at the start of the academic year to all members of the department. Any subsequent proposed changes to the document will be subject to approval by a simple majority vote of faculty in the department after appropriate notification and consultation with department faculty, along with approval by the department chair, and will go into effect at the start of the following academic year. A copy of the most recently approved guidelines and standards shall be submitted by the department on an annual basis and archived and made accessible to faculty and staff by the Office of the Provost. These departmental documents shall be reviewed by the School Curriculum Committee and the Institute Curriculum Committee on a three-year rotation.

GUIDELINES:

- The committee shall have a minimum of three members, and the majority of voting members must be elected faculty.
- Department faculty elect voting members of their department Curriculum Committee from department faculty members. Both departmental faculty and staff may nominate faculty for election and faculty may self-nominate.
- Additional voting faculty members may be appointed to the committee by the department chair, provided that the majority of committee members are elected by the department faculty.
- The department chair (or chair designate) may choose to serve as a non-voting member of the committee, and may add other administrative staff to the committee as needed, also as non-voting members.
- The committee will elect a chair from amongst its faculty membership.
- The committee will establish terms and, if any, term limits, along with procedures for removal of members for negligence of duty, etc.
- The committee's guidelines should address parameters, consistent with Institute practice, for compensation of part-time faculty service on the committee, and compensation, if any, for service as committee chair.
- Unless otherwise specified the committee shall adhere to Robert's Rules of Order.

Department Curriculum Committee Duties:

- Make recommendations to the department chair concerning the introduction, modification, or deactivation of courses, curricula, or programs of study, while considering standards of relevant professional associations, disciplinary excellence, national best practices, state and federal standards, and regional and specialized accreditation standards and requirements.
- Review course and program proposals with their proposer(s), looking for completeness, clarity, curricular fit, appropriateness to departmental and program mission, student learning outcomes, appropriateness of assigned work, grading and assessment, as well as redundancy and rigor.
- Ensure the appropriate consultation with potentially impacted departments and areas have been documented.
- Contribute to learning outcomes assessment at the request of the chair, dean, or Office of the Provost.
- Contribute to accreditation reviews at the request of the department chair, dean, or Office of the Provost.
- Nominate candidate(s) for membership on the School Curriculum Committee in consultation with the department chair; nominees may be Department Curriculum Committee members or other departmental faculty.

Departments are required to establish a plan and implement phased-in adherence to these guidelines within three years of the date of publication.

The Office of the Provost shall provide regular professional development, including but not limited to syllabi writing, course proposal, and curriculum committee membership training, to support the work of committee members.

School Curriculum Committees (SCC) Membership:

Because of the diverse size and composition of Pratt's schools, the Provost's office and Academic Senate recognize the challenge of prescribing a uniform committee selection process and structure for all school curriculum committees. We also recognize the diversity of past practice.

Where possible the following guidelines will be observed but may be customized based on the needs of individual schools. Proposals for deviation from policy guidelines are subject to the approval by a simple majority vote of the SCC membership prior to review by the ICC and approved by the Provost. In all decisions regarding the planning and practice of school curriculum committees, schools should adopt the following guiding principles: the central role of faculty in developing and reviewing curriculum, inclusion, democratic processes, and transparency.

Every school shall maintain a document ("Curriculum Committee Guidelines and Standards") specifying the composition of its curriculum committee, the processes employed by that committee, and guidelines and standards for curriculum review. This document shall be jointly approved by the committee and the dean, and shall be distributed annually by the dean at the start of each academic year to all department chairs and departmental curriculum committees within the school. Any subsequent proposed changes to the document will be subject to approval by a simple majority vote by SCC members, along with approval by the dean, and will go into effect at the start of the following academic year. A copy of the most recently approved guidelines and standards shall be submitted by the dean on an annual basis and archived by the Office of the Provost. These school documents shall be reviewed by the Institute Curriculum Committee on a three-year rotation.

The School of Continuing and Professional Studies Curriculum Committee is comprised of a faculty member or administrator from the School of Art, the School of Design, the School of Architecture, and the School of Liberal Arts and Sciences.

GUIDELINES:

- The committee shall have a minimum of five members, and the majority of voting members must be chosen from faculty nominated by department curriculum committees.

- The dean may select voting committee members from among the faculty nominees submitted by the departmental curriculum committees, whose nominees may, but need not be, members of the department committees.
- Additional voting faculty members may be appointed to the committee by the dean, provided that the majority of committee members are chosen from the nominees submitted by the departmental curriculum committees.
- The dean (or dean designate) may serve, at their discretion, as a (non-voting) member of the committee, and may add other administrative staff to the committee as needed, also as non-voting members.
- The committee will elect a chair from amongst its faculty membership.
- The committee will establish terms and, if any, term limits, along with procedures for removal of members for negligence of duty, etc.
- The committee's guidelines should address parameters, consistent with Institute practice, for compensation of part-time faculty service on the committee, and compensation, if any, for service as committee chair.
- In schools with many departments, the dean will maintain representation from all departments on a rotating basis.
- Unless otherwise specified the committee shall adhere to Robert's Rules of Order.

School Curriculum Committees Duties:

- Make recommendations to the dean concerning the introduction, modification, or deactivation of courses, curricula, or programs of study leading to degrees and certificates, with attention to the goals of Pratt's strategic plan and to the standards of relevant professional associations.
- Consult with department chairs, DCCs and proposers, as needed for clarification purposes.
- Review course and program proposals, looking for completeness, clarity, academic rigor, resources, alignment with school mission, redundancy, and impact on other departments.
- Ensure the appropriate consultation with potentially impacted departments and areas has been documented.
- Contribute to accreditation reviews at the request of the department chair, dean, or Office of the Provost.

Schools are required to establish a plan and implement phased-in adherence to these guidelines within three years of the date of publication.

The Office of the Provost shall provide regular professional development to support the work of committee members.

Institute Curriculum Committee Membership:

(see *Academic Senate Bylaws* for latest version, link [here](#))

The Institute Curriculum Committee (ICC) is a standing committee of the Academic Senate.

The Institute Curriculum Committee shall consist of no more than thirteen voting members. One voting member shall be selected by and from the members of Provost's Council, and the others shall be Senate constituents from both graduate and undergraduate programs, with no more than one member from each department and, to the extent possible, with at least one member from each school and the Library. A majority of the voting members shall be faculty, at least two shall be from the chairs category, and no more than seven shall be senators. The non-voting members of the Institute Curriculum Committee shall serve in an advisory role, be selected by the Provost, and consist of up to two members from the Office of the Provost and up to one member from the Office of the Registrar. The Institute Curriculum Committee shall be chaired by a faculty member elected by secret ballot by the committee. The chair shall be confirmed by the Senate by simple majority vote. (Senate Bylaws)

Institute Curriculum Committee Duties:

The duties of the Institute Curriculum Committee shall include but not be limited to:

- Reviewing and recommending for or against the adoption of proposals for new or revised credit-bearing programs, including recommending changes to those proposals and recommending for approval contingent on the completion of those changes, with attention to the goals of Pratt's strategic plan
- Reviewing and recommending for or against the adoption of proposals for course additions and changes when those additions and changes impact the requirements of existing or proposed programs, including recommending changes to those proposals and recommending for approval contingent on the completion of those changes, with attention to the goals of Pratt's strategic plan;
- Advising and supporting department- and school-level curriculum committees;
- Conducting periodic assessment of the quality of curriculum review across the Institute; and
- Consulting with other committees and students, staff, and administrators as appropriate.

IV. Types of Review of Course and Program Proposals

COURSE REVIEW:

Provisional Courses must be approved by the department chair, the dean, and the Office of the Provost. These courses may run over a maximum of two consecutive academic years. At the end of the two year provisional period the course must either be submitted for full review and conversion to a regular course or be discontinued. Find relevant documents [here](#).

Elective Courses are reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, and the Provost. All special topic courses must run as elective courses and may not be offered as required courses or required electives. Find relevant documents [here](#).

Special Topics Courses are initially reviewed in the same way as all elective courses, and a general template for special topics courses is approved. Specific iterations of special topics courses are reviewed by the department chair in consultation with the chair of the department curriculum committee.

New Required Courses are reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, the Institute Curriculum Committee (ICC), and the Provost. Courses offered as part of a required menu of courses (i.e., a menu of courses from which one or more must be chosen) are not reviewed individually by the ICC. Find relevant documents [here](#).

Changes to Existing Required Courses are reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, the Institute Curriculum Committee, and the Provost. Revisions to required courses must be reviewed when those revisions would significantly alter the course description, course goals, or learning outcomes. Find relevant documents [here](#).

Changes to Existing Elective Courses are reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, and the Provost. Revisions to elective courses must be reviewed when those revisions would significantly alter the course description, course goals, or learning outcomes. Find relevant documents [here](#).

Other Submissions including Independent Study course proposals and Non-Content Based Course Proposals are reviewed by the Office of the Provost.

PROGRAM REVIEW:

New Programs

New programs are reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, the Institute Curriculum Committee, and the Provost.

New programs that are interdepartmental / interdisciplinary are reviewed by an ad hoc committee convened by the Director of Interdisciplinary Study, the Institute Curriculum Committee, and the Provost. The ad hoc committee shall include representation from the relevant departments and/or schools, including representation from their curriculum committees.

Changes to Existing Programs

If significant in scope, changes to existing programs must be reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, the Institute Curriculum Committee, and the provost. Changes that rise to this level include:

- A change in the program's overall approach to the discipline, that will be reflected in the program description, learning goals, and degree requirements
- Changes to the program's overall structure (i.e., adding or eliminating a concentration or track within a program), including a change to total number of credits required
- Addition or elimination of a program requirement (i.e., of a required course, of an internship requirement, of a required thesis or capstone, etc.);
- Cumulative changes that in total affect 1/3 of program credits or more
- Change in program title
- Change in degree awarded
- Change in delivery mode (i.e., from fully in person to 50% or more online)
- Change in course credit hours and/or contact hours
- Discontinuation of a program

Less significant program changes must be reviewed by the department curriculum committee, chair, school curriculum committee and the dean.

MINOR REVIEW:

New minors and significant changes to existing minors must be reviewed by the departmental curriculum committee, the department chair, the school curriculum committee, the dean, and the ICC.

When a newly proposed minor will reside in a school but not a department, it must be reviewed by the school curriculum committee (in consultation with the departments that will contribute to the minor), the dean, and the ICC.

Interdisciplinary / interdepartmental minors and customized minors are reviewed as indicated in section II above.

Less significant changes to minors must be reviewed by the department curriculum committee, chair, school curriculum committee, and dean.

Minors must adhere to the Minor Policy found [here](#).

V. Review Process in Detail:

Proposals for course and/or curricular changes are normally prepared by departmental faculty and chairs, and presented to the Departmental Curriculum Committee (DCC) for review. Course/Program proposer(s) submit a proposal using established syllabi templates, guidelines and forms, found on the Office of the Provost website:

<https://www.pratt.edu/the-institute/administration-resources/office-of-the-provost/policies-processes-and-forms/>.

Evidence of consultation with and approval by other affected Departments and Faculties, as well as with the Library, when appropriate, must be provided.

Note: The onus is upon the Department or faculty member originating a new course or program to ensure appropriate consultation, from the beginnings of preparing a proposal, within their Department, their School, any other affected departments, and with the Office of the Provost. If a proposal for a new program, course, or prerequisite is submitted without consultation with the other Departments and Faculties whose resources are required or whose curriculum might be affected, substantial delays in the approval process may result.

Review of Concept Proposals for a New Program

All new programs begin with a concept proposal, which must be developed in consultation with program / departmental and School curriculum committees, as well as with any other affected departments. Concept proposals are reviewed by the department or program Chair, the School Dean, and the Provost (who will consult with the Director of Interdisciplinary Study in the case of interdisciplinary program concept proposals. Once the concept proposal has been approved, development of a full proposal for the new program may proceed.

Review of Full Proposals for New Programs / Proposals for Program Revisions / Proposals for New and Revised Courses

The Departmental Curriculum Committee reviews proposals in accord with the duties outlined in this policy and/or criteria developed by the committee in alignment with the terms of this policy (see Department Curriculum Committee Composition and Duties). The Departmental Curriculum Committee may request revisions, normally only once, prior to providing its

recommendation on whether or not to approve the proposal. Proposers may adopt revisions or respond in writing concerning requested revisions they consider not warranted.

The Departmental Curriculum Committee then provides a written recommendation to the chairperson, approving the proposal or declining to approve. When the Committee declines approval, the reasons for the decision should be articulated in writing (*see section V. Curriculum Committee Actions*).

The chairperson reviews for proposal content, enrollment, budget implications, fit and rigor. The chairperson reviews the DCC recommendation and takes an action below.

- a. If the chair approves the submission, and the DCC written recommendation is for approval, the proposal with signed approval and DCC written recommendation are forwarded to the appropriate Dean.
- b. If the chair approves the submission, despite a DCC written recommendation other than approval, the chair will provide a written rationale. One copy of the rationale is returned to the committee for optional further comment within three weeks, and a second copy is forwarded along with the proposal and DCC written recommendation to the appropriate dean. All documents generated as part of the course/program review process are included in the submission materials of the proposal and become part of the proposal's permanent archive maintained by the Office of the Provost.
- c. If the chair does not approve the submission, despite a DCC written recommendation for approval, the chair will provide a written rationale. One copy of the rationale is returned to the committee for optional further comment and a second copy is forwarded along with the proposal and DCC written recommendation to the appropriate dean. All documents generated as part of the course/program review process are included in the submission materials of the proposal and become part of the proposal's permanent archive.

The dean reviews applications for completeness and budgetary impact, and forwards the proposal(s) to the School Curriculum Committee (SCC), or returns the submission to the department chair for revision.

The School Curriculum Committee reviews proposals in accord with the duties outlined in this policy and/or criteria developed by the committee in alignment with the terms of this policy (*see IV. School Curriculum Committee Composition and Duties*). The School Curriculum Committee consults with the Office of the Provost concerning accreditation requirements and technical questions, as needed. The School Curriculum Committee may request revisions, normally only once, prior to approval of the proposal. Proposers may adopt revisions or respond in writing concerning requested revisions they consider not warranted. The SCC then forwards its written recommendation to the dean, either approving the proposal or declining to approve, again stating the reasons for the decision in the case of a negative decision.

The dean reviews the proposal and the School Curriculum Committee's recommendations and either approves or returns the proposal to the Chair for revision.

- a. If the dean approves the submission, and the SCC written recommendation is for approval, the proposal with signed approval, and SCC written recommendation are forwarded to the Office of the Provost.
- b. In the unusual circumstance where the dean approves the submission and overrides an SCC or chair's written recommendation other than approval, the dean will provide a written rationale. One copy of the rationale is returned to the chair and/or committee for optional further comment within three weeks, and a second copy is forwarded along with SCC written recommendation and the proposal with signed approval to the Office of the Provost.
- c. When the Dean returns a proposal to the Chair, it must be resubmitted to the School Curriculum Committee with revisions, if the proposal is to remain in consideration.

The Dean's recommendation is forwarded to the Provost or designate for final approval. This completes the review process for most curricular proposals (see section II Review Process Overview) with the following exceptions:

- a. Proposals for course additions and changes that impact the requirements of existing programs
- b. Proposals for new or revised credit-bearing programs

These two kinds of proposals are submitted to the Office of the Provost for logging and distribution to the Academic Senate's Institute Curriculum Committee (ICC).

The ICC reviews proposals in accord with the duties outlined in Academic Senate Bylaws and ICC standing rules [here](#). The ICC consults with the Office of the Provost and Registrar concerning accreditation requirements and technical questions, as needed. The committee forwards its written recommendations to the Provost or designate.

The Provost or designate reviews the proposal and the Institute Curriculum Committee's recommendation and either approves or, in the event of final minor corrections needed, returns the proposal to the department for minor revision.

- a. If the Provost approves the submission, and the ICC written recommendation is for approval, the proposal is adopted.
- b. In the unusual circumstance where the Provost approves the submission and overrides an ICC written recommendation other than approval, the Provost will provide a written rationale to the ICC and the Academic Senate for optional further comment within three weeks, prior to adoption and implementation.

Review of Proposals for New or Revised Interdisciplinary / Interdepartmental Programs

The Director of Interdisciplinary Study convenes an ad hoc review committee from nominees submitted by the schools and/or departments contributing to the program. Each department / school involved may submit up to 2 nominees, and the Committee shall have a minimum of five members.

The committee will elect a chair from amongst its faculty membership. The Director may serve, at their discretion, as a (non-voting) member of the committee.

The ad hoc committee reviews proposals as outlined in this policy using criteria developed by the committee in alignment with the terms of this policy. The Committee may request revisions, normally only once, prior to providing its recommendation on whether or not to approve the proposal. Proposers may adopt revisions or respond in writing concerning requested revisions they consider not warranted.

Proposals are then reviewed by the Institute Curriculum Committee and the Provost as described in this policy.

School of Continuing and Professional Studies Curriculum Review

School of Continuing and Professional Studies (SCPS) credit course proposals are reviewed by the SCPS Curriculum Committee. The SCPS Committee's decisions and recommendations are sent to the Program Director - Credit Concentration, who forwards it to the Chair or Dean of the School with that corresponding discipline for further review and recommendations. All recommendations and decisions are forwarded to the Dean of SCPS for incorporation, as appropriate, and approval. All proposals are then sent to the Office of the Provost for review and approval, and decisions relayed by the Program Director - Credit Concentration.

VI. Curriculum Committee Actions

Curriculum committees review curriculum and take the following actions. These actions serve as recommendations to the Chair, Dean and Provost respectively.

- Approve. The proposal moves forward to the Chair or Dean's office. The committee may submit written comments, but no additional actions are needed by the proposer.
- Approve with Stipulations. The curriculum committee submits a written request to make minor changes (and the rationale for these changes) to the appropriate bodies. The curriculum committee chair will ensure the changes are made before the proposal moves forward to the Chair, Dean or Provost respectively. This action is taken when the revisions are minor (e.g., typographic errors, omissions) or more significant but still clear, unambiguous and acceptable to the proposer(s) (e.g., re-word a learning outcome, re-word details of an assignment in a particular way).
- Defer Consideration until significant changes are made. Additional information and/or revision is required. A conference with the proposer may be requested. In such cases, a new vote will be scheduled for a subsequent meeting and the proposer will be notified immediately. The Curriculum Committee chair(s) in consultation with the Committee will determine what constitutes a significant change request. Significant changes can include issues related to learning outcomes, assessment and assignment issues, among others.

- Disapprove. This action shall be reserved for cases in which the proposer has explicitly declined to make requested changes or the committee significantly disapproves of the proposal. Disapproval shall be accompanied by a succinct account and rationale of the curriculum committee's action, along with any supporting documentation, such as comments and responses.

VII. SUBMISSION DEADLINES

Chairperson/Department Curriculum Committee to Dean	Set by chairperson
Dean to School Curriculum Committee	Set by dean
Dean to Institute Curriculum Committee (ICC)	September 22 (Fall) February 15 (Spring)
ICC recommendation to Provost	November 15 (Fall) April 15 (Spring)
Provost decision	December 1 (Fall) May 1 (Spring)

For submission deadline details ([here](#)):

The time needed for the complete process of curricular review varies, depending on the scope of what is being proposed and the need for revisions along the way. Please consult with the Provost's office to determine approximate timelines for the curriculum to be proposed.

Adopted: May 24, 2021