

Pratt Institute
APPLICATION/REGISTRATION
FOR NON-MATRICULATED STUDENTS

Non-Matriculated students wishing to take courses at Pratt Institute must complete the following form and return it to the Registrar's Office with an official transcript from high school or the last college attended.

Before you can be registered for the classes below, the Registrar's Office must obtain permission from the Department Chairperson offering the course. Please allow 3 weeks for this process. Please note:

- Non-matriculated students are not eligible for financial aid.
- Non-matriculated students may attempt to take no more than 6 credits per semester and a total of 18 credits as a non-matriculated student. These are not counted toward a degree until a formal application is made and the student has been accepted to a degree program. If you plan to matriculate at a later time, you must make your advisor aware of your intent so you can be properly advised.
- International students: Your eligibility to take courses as non-matriculated student depends on the type of visa you hold. Please contact the Office of International Affairs at oia@pratt.edu or 718-636-3674 for more information.

STUDENT INFORMATION						
Full Name (Last, First, Middle)						
Pratt ID (if applicable)	Birth date (MM/DD/YYYY)			Sex: <input type="checkbox"/> M <input type="checkbox"/> F		
Mailing Address				Email address		
				Phone number		
City	State/Province	Postal Code	Country			
Emergency contact				Emergency contact phone number		
If you have ever registered for classes at Pratt Institute before, fill out the fields below:						
Last date of attendance		Program				
Status (check all that apply): <input type="checkbox"/> Degree/Matriculated <input type="checkbox"/> Non-Matriculated				<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate		# Credits previously earned at Pratt:
NON-MATRICULATED STUDENT REGISTRATION						
Course Number	Section	Course Title	Credits	Day	Time	Start Date
Signature				Date		
For Internal Office use Only						
Department Chairperson			<input type="checkbox"/> Approved to Register		Date	
Registrar's Office			<input type="checkbox"/> Registered <input type="checkbox"/> Class Cancelled <input type="checkbox"/> Class Closed		Date	

Submit this completed form to the Office of the Registrar.

By mail: Office of the Registrar
 Pratt Institute
 200 Willoughby Avenue
 Brooklyn, NY 11205

In person: Myrtle Hall, 6th Floor
 Brooklyn Campus

By email: Sabrina Coles, scoles@pratt.edu