

Course Revision

Please use this list to support the development of your proposal. The following questions are required, unless otherwise noted.

Course Revision Details

Complete only those fields in which there is a change. A comparison summary will appear below for your review.

- Course Number change to:
- Course Level change to:
- Course Title change to:
- Course Short Title change to:
- Credit Hours change to:
- Meeting Hours per Week change to:
- Meeting Hours per Semester change to:
- Classroom Type/ Instructional Method
- Repeatability change to:
- Change Term Offerings
- Course is open to:
- Course Description change to:
- Does this change require a change to prerequisite courses?
- Does this change require a change to co-requisite courses?
- Course Instruction method change to:
- Course Capacity change to:

Additional Information

- Which of the programs learning outcomes/competencies does this course help achieve?
 - Please highlight in the Student Outcomes Assessment Plan and upload here.
- How does the revised course reflect current development in the discipline?
- How does the course enhance cohesion and/or comprehensiveness of the program curriculum?
- Was there input from faculty currently teaching the course?
- Was there input from other faculty?
- Was there input from the Curriculum Committee?
- Are other degrees or minor programs affected by the revision of this course?
- Do other programs offer similar courses?
- What curricular need(s) does this revised course address?
- Is the program impacted by the revision of this course?

Required Resources

- What physical resources will be needed for the course?
- Are these resources currently available?
- Will present library holdings support this course?
- Can the course be implemented with re-allocation or existing resources?
- Identify additional human resources needed to run the course (faculty, staff), as well as physical resources (space, equipment, technology) and library resources. How does the department propose that these additional resources will be provided?

Relationship With Other Programs

Discuss any benefits to and possible collaborations and sharing of resources with other departments and schools. Also discuss any possible negative effects of the proposed initiative on demand for other programs/departments at Pratt.

Uploads

Please upload the supporting documents:

- Upload your course syllabus
- Upload additional materials

Collaborate and Submit

The following questions will allow you to share, save & continue working and submit your complete revision.

Once your chair, department curriculum committee and school committee have reviewed the submission you will be able to submit for final approval.

On this submission, the next step in the process is: **Draft: Author** (*this will change depending on the stage of review*)

- Would you like to share a read-only link to this online course revision?
- Would you like to share a read/write link to this online course revision?
- Revision Status: change this status from 'working draft' to 'Ready to Submit' to submit your work.