Brooklyn Historical Society User Services Fellowship
2019-2020

Fellowship information
The fellowship recipient will assist the Reference Librarian in managing the reading room of an interior landmarked research library. Duties include staffing the reference desk, answering in-person and remote reference questions, facilitating appointments for archival research, gathering user services assessment data, and creating an online subject guide. The ideal candidate should have an interest in user services in a special collections environment while demonstrating reliability, punctuality, attention to detail, and follow-through. Competitive candidates will have already completed coursework in reference and user services. An academic focus or some experience with special collections and archives is preferred.

The fellowship recipient will commit to working on-site at the Brooklyn Historical Society for 8 hours/week (120 hours/semester for the fall 2019 and spring 2020 semesters; 30 weeks total from September 2019-May 2020) on either Wednesdays, Thursdays, Fridays, or Saturdays. The fellow must be available one full day a week (9:30am – 5:30pm) with an hour for lunch (11:45am – 12:45pm) and four hours on desk when the library is open to the public (1:00 – 5:00pm).

This fellowship includes a scholarship in the amount of $5,490 that will be divided equally between the fall 2019 and spring 2020 semesters. Fellows must register for INFO 625 Management of Archives & Special Collections (fall 2019) and INFO 698 Practicum/Seminar (spring 2020). If the fellowship recipient has previously taken INFO 625 Management of Archives & Special Collections, this requirement can be substituted with a relevant course subject to the approval of the Dean of the School of Information. The successful applicant must take at least 6 credits in both the fall 2019 and spring 2020 semesters.

The fellowship recipient will be selected by Brooklyn Historical Society Library staff following an initial review by Pratt-SI. Official notification will be made by late April 2019. Please note that continuation of the fellowship through spring 2020 is contingent upon review of the fall 2019 semester by BHS library staff.

Please contact the SI Office with questions about the fellowship and/or application process.
Eligibility
To be eligible for consideration, an applicant must:
- Have started the MSLIS program no later than spring 2019
- Have a graduation date of June 1, 2020 or later
- Have completed LIS 652 Information Services & Resources prior to fall 2019
- Not have previously taken INFO 698 Practicum/Seminar

Application submission & deadline
To apply, send the following as one .pdf file to qlai@pratt.edu -
• Completed scholarship application
• Resume/CV
• A list detailing your software/technology proficiency
• Statement of purpose (1-2 pages explaining why you’re applying for the fellowship and what you hope to gain from the experience, etc.)

The deadline is 5pm EST, Thursday, April 4, 2019.

APPLICANT INFORMATION

Name:

Pratt ID#:

E-mail:

Telephone:

STATEMENT OF ACCURACY
I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge.

Applicant signature

Date