

ACADEMIC CALENDAR

Calendar Highlights 2018-2019

| | Fall 2018 | Spring 2019 | Summer 2019 |
|--|---|---|--|
| First Day of Semester | August 27 | January 22 | May 20 (See schedule of classes) |
| Last Day for 100% tuition refund upon withdrawal (WD) | August 27 | January 22 | May 20 |
| Last Day to Add Classes or Drop without a WD grade | September 10 | February 4 | May 26 |
| Last day to withdraw (WD) from a course | November 9 | April 12 | July 7 |
| Dates that classes do not meet | Labor Day September 3 Midterm Break October 16 Thanksgiving November 21 - November 25 Exam Conflict/Study Day December 10 | Martin Luther King January 21 Spring Break March 11 - March 17 Exam conflict/Study Day May 7 | Memorial Day May 27 Independence Day July 4 |
| Final Critique and Exams | December 11 through December 17 | May 8 through May 14 | |
| Last Day of Semester | December 17 | May 14 | July 26 |
| Grades Due Online | December 19 | May 16 | July 29 |

Important Telephone Numbers

| | |
|-------------------------------------|----------------|
| Admissions (toll-free) | (800) 331-0834 |
| Admissions | (718) 636-3514 |
| Career Services | (718) 636-3506 |
| Student Financial Services | (718) 636-3599 |
| Health & Counseling Services | (718) 399-4542 |
| International Affairs Office | (718) 636-3674 |
| Library (Circulation Desk) | (718) 636-3420 |
| Registrar | (718) 636-3663 |
| Residential Life | (718) 399-4550 |
| Security | (718) 636-3540 |
| Student Involvement and Orientation | (718) 636-3422 |

Academic Advisors

| | |
|---------------------------|----------------|
| Architecture | (718) 399-4333 |
| Art | (718) 636-3611 |
| Design | (718) 636-3611 |
| Information | (212) 647-7682 |
| Intensive English Program | (718) 636-3450 |
| Writing Programs | (718) 399-4497 |

Please note:

This calendar must be considered as informational and not binding on the Institute. The dates listed here are provided as a guideline for use by students and offices participating in academic and registration related activities. This calendar is not to be used for nonacademic business purposes. Pratt Institute reserves the right to make changes in the information printed in this bulletin without prior notice.

FALL 2018

REGISTRATION

Friday, February 16

Summer and Fall schedules due to Registrar's Office.

Monday, March 12

Fall schedule goes live online

Monday, March 19

Academic advisement begins

Monday, April 9

Online registration begins for continuing graduate students.

Monday, April 16

Online registration begins for continuing undergraduate students.

Sunday, July 1**(TENTATIVE)**

New student registration.

Sunday, August 26

Last day of preregistration for continuing students.

Monday, September 10

Last day to add a class or drop without a WD grade recorded. No new registrations accepted after this date.

Friday, November 9

Last day for course withdrawal.

NEW STUDENT ORIENTATION

Sunday, August 19 –**Friday, August 24**

New student orientation held. Loan entrance interviews.

PAYMENT/FINANCIAL

Friday, June 8

Student loan application deadline.

Wednesday, August 1

Continuing students' tuition payment deadline.

Wednesday, August 1

New students' tuition payment deadline.

Thursday, August 2

Late payment fee \$195 in effect

Monday, August 27

Last day for 100% tuition refund upon withdrawal.

HOUSING

Sunday, August 19

Entering freshman, transfer, and graduate students move-in to residence halls, 9 am to 5 pm.

Friday, August 24

Continuing students move-in to residence halls, 9 am to 5 pm.

Tuesday, December 18

Noon move-out deadline for graduating students and those who cancelled spring residence hall license.

Note: Students residing on-campus Spring 2019 do not move-out of their Fall rooms.

ACADEMIC

Mid-June to End of July (Online)

English Proficiency exam given for international students.

Wednesday, August 22

Design Management classes begin

Saturday, August 25

Arts and Cultural Management classes begin

Monday, August 27

Classes begin.

Monday, September 3

Labor Day - no classes.

Monday, September 10

Last day to add a class or drop without a WD grade recorded.

Monday, October 8

Columbus Day - classes meet, offices closed.

Tuesday, October 16

Midterm Break. No classes. Institute offices open.

Friday, November 9

Last day for course withdrawal.

Wednesday, November 21 – Sunday, November 25

Thanksgiving - no classes. Offices open on 11/21 only.

Monday, December 10
Exam Conflict/Study Day.

Tuesday, December 11 – Monday, December 17
Final critique and exam week.

Friday, December 14
Last day for students to submit graduation applications to the registrar's office for May graduation. Review for graduation begins January 8.

Monday, December 17
Fall semester ends. Last day to change grades from previous spring/summer semesters.

Wednesday, December 19
All final grades due online by 3:00 pm.

Saturday, December 22 – Tuesday, January 1, 2019
Winter vacation.

Refund Schedule

Course Withdrawal Refund Schedule Fall 2018

| | |
|----------------------------------|-------------|
| Prior to and including August 27 | Full refund |
| August 28 – September 3 | 85% refund |
| September 4 – September 10 | 70% refund |
| September 11 – September 17 | 55% refund |
| After September 17 | No refund |

Housing Cancellation Refund Schedule Fall 2018

Please refer to the housing license to determine the cancellation penalty/refund

Meal Plan Cancellation Refund Schedule

Please refer to the cancellation penalty schedule on the back of your meal plan contract to determine the cancellation penalty/refund

The refunds above are calculated using the date you completed your transaction online or at the Office of the Registrar (Myrtle Hall 6th floor). No penalty is assessed for undergraduate withdrawals when a full-time credit load (12-18 credits) is carried before and after the drop/add.

SPRING 2019

REGISTRATION

Friday, September 14, 2018

Spring schedule due to Registrar's Office.

Monday, October 1

Spring schedule goes live online.

Tuesday, October 9

Academic advisement begins.

Monday, October 29

Continuing graduate students' online registration for spring begins.

Monday, November 5

Continuing undergraduate graduate students' online registration for spring begins.

Monday, January 21

Last day of preregistration for continuing students.

Monday, February 4, 2019

Last day to add a class or drop without a WD grade recorded. No new registrations accepted after this date.

Friday, April 12

Last day for course withdrawal.

NEW STUDENT ORIENTATION

Thursday, January 10

English Proficiency exam given for international students

Friday, January 11

New student orientation held.

PAYMENT/FINANCIAL

Wednesday, October 3, 2018

Recommended date to file spring financial aid and student loan applications for students who did not file for fall term.

Friday, December 21

Continuing students' tuition payment deadline for spring.

Wednesday, January 2, 2019

All continuing students should begin to file financial aid forms for summer 2019 / fall 2019 / spring 2020 financial aid award packages.

Friday, January 11

New students' tuition payment deadline.

Tuesday, January 22

Last day for 100% tuition refund upon withdrawal.

Monday, January 28

Recommended filing deadline for financial aid applications for the next academic year.

Thursday, April 4

Recommended filing deadline for 2019/20 student loan applications.

HOUSING

Thursday, January 10

Entering freshman, transfer, and graduate students' move-in to residence hall, 9 am to 5 pm.

Wednesday, May 8

Noon move-out deadline for non-graduating students and those students without a summer session residence hall license.

Saturday, May 18 (TENTATIVE)

Noon checkout deadline for graduating students.

NOTE: students residing on-campus Summer 2019 Session do not move-out of their Spring room until notified their SU room is ready.

ACADEMIC

Thursday, November 1, 2018

All international students' applications and documents due.

Saturday, January 5, 2019

Graduate Design Management and Arts and Cultural Management classes begin.

Thursday, January 10

English Proficiency exam given for international students

Saturday, January 19

Saturday/Sunday classes begin

Monday, January 21

Martin Luther King Day - no classes.

Tuesday, January 22

First day of classes.

Monday, February 4

Last day to add a class or drop without a WD grade recorded.

Monday, February 18

President's Day - classes meet, offices closed.

Monday, March 11 – Sunday, March 17

Spring break.

Friday, March 22

Last day to submit a graduation application for October and February graduation.

Friday, April 12

Last day for course withdrawal.

Tuesday, May 7

Exam Conflict/Study Day

Wednesday, May 8 – Tuesday, May 14

Final critique and exam week. Classes end. Graduate Design Management and Arts and Cultural Management classes end.

Tuesday, May 14

Last day to change grades from previous fall semesters.

Thursday, May 16

All final grades due online by 3:00 pm.

Tuesday, May 14 – Sunday, May 19 (TENTATIVE)

Pratt Shows

Week after classes end (TENTATIVE)

Awards Convocation Commencement

Refund Schedule

Course Withdrawal Refund Schedule Spring 2019

| | |
|-----------------------------------|-------------|
| Prior to and including January 22 | Full refund |
| January 23 – January 29 | 85% refund |
| January 30 – February 5 | 70% refund |
| February 6 – February 12 | 55% refund |
| After February 12 | No refund |

Housing Cancellation Refund Schedule Spring 2019

Please refer to the housing license to determine the cancellation penalty/refund

Meal Plan Cancellation Refund Schedule

Please refer to the cancellation penalty schedule on the back of your meal plan contract to determine the cancellation penalty/refund

The refunds above are calculated using the date you completed your transaction online or at the Office of the Registrar (Myrtle Hall 6th floor). No penalty is assessed for undergraduate withdrawals when a full-time credit load (12-18 credits) is carried before and after the drop/add.

SUMMER 2019

REGISTRATION

Monday, April 8
Registration for all summer classes begins

Monday, May 20
First day of classes.

Sunday, May 26
Last day to add a class or drop summer classes without a WD grade recorded.
No new summer session registrations accepted after this date.

Friday, July 5
Last day for withdrawal (WD) from a summer class.

PAYMENT/FINANCIAL

Monday, May 13
Summer tuition deadline

HOUSING

Sunday, May 19
Residence Hall move-in

Note: Move-ins continue weekly through the end of Summer Session

Saturday, July 27
Noon FINAL move-out deadline for students without fall residence hall license.

Note: Students residing on-campus Fall 2019 do not move-out of their SU room until notified their Fall room is ready.

ACADEMIC

Saturday, May 11
Graduate Design Management and Arts and Cultural Management classes begin.

Monday, May 20
Summer session classes begin.

Sunday, May 26
Last day to add a class or drop summer classes without a WD grade recorded.
No new summer session registrations accepted after this date.

Monday, May 27
Memorial Day - no classes.

Friday, July 5
Last day for withdrawal (WD) from a summer class.

Thursday, July 4
Independence Day - no classes.

Friday, July 26
Summer session classes end.

Friday, August 23
Summer semester ends.

Monday, July 29
Summer Grades due online by 3 pm.

Summer 2019

Course Withdrawal Refund Schedule

| | |
|-------------------------------|-------------|
| Prior to and including May 20 | Full refund |
| May 21 through May 27 | 55% refund |
| After May 27 | No refund |

The refunds above are calculated using the date you completed your transaction online or at the Office of the Registrar (Myrtle Hall 6th floor).

Housing Cancellation Refund Schedule

Please refer to the housing license to determine the cancellation penalty/refund

Meal Plan Cancellation Refund Schedule

Please refer to the cancellation penalty schedule on the back of your meal plan contract to determine the cancellation penalty/refund.