Definition of Capital Needs:

Capital Needs are traditionally defined as large investments of money to improve or enhance the infrastructure. For purposes of our needs, we will define capital needs broadly in that any enhancement to the infrastructure or cosmetic appearance that will improve the quality of residents’ lives will be considered a capital need. Some examples from previous years:

- Rehabilitate/replace kitchen cabinetry and fixtures in WRH
- Renovation of Cannoneer Court bathrooms
- Replace WRH roof vents
- New lounge furniture in all buildings
- Replace Stabile Shower Heads
- Furniture replacement program to extend to all halls
- New flat screen televisions in ELJ, CCT, VAS, WRH
- Lighting in all WRH floor lounges
- Window screens in ELJ
- Kitchen and Bathroom renovation in Willoughby Hall

Examples of funded projects run the gamut, from purchase of vacuum cleaners and pool tables (small cost funded from within our operating budget) to student room furniture replacement and window blind installation (large cost funded from outside our operating budget).

Complete as many of the attached requests and return no later than November 22, 2013 to your RHAC representative or Residential Life and Housing, room 105 of Willoughby Hall.
Submitted by: ________________________________

Contact person/ name/email/phone: __________ / __________ / __________

Title of Project: ________________________________

Cost estimate (attach any quotes or documentation supporting the cost estimate): __________

How was this amount estimated? ________________________________

Brief description: ________________________________

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Please describe the current condition of the situation and why this request improves that condition:

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What is the primary benefit to lives of students: ________________________________

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