Pratt School of Information

Space+Technology Plan AY 24/25

Updated: Sept. 4, 2025

Recommended by the SI Space and Technology Committee and approved by the SI Dean on Sept. 30, 2024

Key: Items highlighted in <mark>light yellow</mark> are expected to be completed fiscal year 24/25 (July 1, 2024 to June 30, 2025). Items in <mark>green</mark> have been completed. Items in <mark>red</mark> are postponed. Items in <mark>grey</mark> are canceled. Note that **software** required on computers is maintained through the SI Technology in the Classroom doc.

Appendix: PMC Floorplan

Space	Need	Plan to address	Cost	Priority	Due Date	Actual
PMC 610	2x iMacs are from 2015 and are starting to have problems keeping up with digitization	Replace with new iMacs	$5,200	High	Dec. '24	2x iMacs installed in room.
	iMac with Book Drive Pro has failed	Replace with Dell machine that used to be in PMC 606	0	High	Dec. '24	Complete.
PMC 612	21.5" inch iMacs were purchased in March 2020 (2019 models), and have reached the end of their warranty	Plan for replacement, and explore if the number of computers can be reduced from 16. Do we need one-to-one computers?	~$30,000 to replace 16	Medium	May '25	Research indicates 5 computers (4 student + 1 instructor) would be fine. Space out computers to allow group work, remove excess stationary furniture, and order new computers. Computers & stationary tables removed during

						spring break. Computers replaced.
	2 faculty have expressed concerns about pixelation with the projected image.	Replace NEC projector with Epson projector			Jan. '25	Completed Feb. '25
PMC 604c	Complete work started last AY by installing shelving from Rakks.	Install shelving	~$3,300	High	Nov 1. 2024	Complete.
PMC 608a	Sound proofing between 608a and 608b is needed	Fill gap in wall above air handler		High	May '25	Added to Facilities Conditions report - facilities is not planning to fix it this summer.
	The room was often booked in the spring, making it difficult to access.	Implement a 3-hour per day per person rule in the system. Purchase an additional Dell that can be used for AutoUX course and place in 608b for next school year.	~2,500	High	April '25	Complete, 3-hour rule implemented and computer ordered. Added room 205 as Auxiliary UX lab.
PMC 608b	Wifi internet is unreliable for Apple TV	Run wired Ethernet connection to Apple TV	–	High	Jan. 15, `25	Complete - wired ethernet ran to Apple TV.
PMC - Classrooms used by SI	Instructors need to have option to connect via HDMI, especially with PCs that don't have the Apple TV option	Work with IT to identify and fix rooms without this capability.		Medium	May '25	Need to connect with IT about this need. No headway made in this area over summer '25 (e.g., 214 still doesn't have HDMI).

PMC 604	Couches are uncomfortable	Replace with more comfortable couches that will not exceed 28.5" depth (to not block door of 604a)	~$3,000	Medium	August '25	Added to Facilities Conditions report - facilities originally planned to redesign in summer. However, they did not fund it, so it did not happen.
PMC 705a / 602 / Pfizer	Conservation Lab needs to be setup and taken down each week in 705a, which is less than ideal.	Explore possibility of running the Conservation Lab from Pfizer 720-01.		Medium		Complete, and possibility explored. Because of access issues at Pfizer (getting swipe access to space, getting students and faculty in), it is not a conducive environment for this class to take place.
PMC 704	It would be good to have an additional classroom with flexible tables and chairs, rather than the chairs with the built-in desks	Explore possibility of having room 704 change in seating configuration to flexible tables with chairs.	~$30K			
PMC 7 Micromarket	There is no coffee option for students	Coffee machine reinstalled on 7th floor.		High	Jan. '25	Complete Sept. `24. Makes a variety of coffee-based beverages as well as tea.
	There is no vegan/vegetarian options in the vending machines. Also, request for a	Explore vegan/vegetarian options in vending machines, as well as matcha.		Medium	Jan. '25	Complete. Farmers Fridge has been installed that has vegetarian options. No room any

	matcha machine in there as well.					longer for a Matcha machine.
PMC 6 Hallways	There is not a good system for managing the use of wall space on the 6th floor	Develop system for keeping wall space current, interesting, fair / well-representative of all students / faculty, and implement		Medium	Feb. '25	Complete. Created document of Exhibition and Wallspace Management Plan and created a request form for requesting space.
General	IXD students frequently comment on the difficulty of recruiting participants for UX research studies	Implement PanelFox to make recruitment easier. Promote the panel to get potential study subjects (e.g., promote on email, social, TVs, flyers, etc.). Begin using Tremendous to issue participant research incentives (allows different gift card providers).	~$8,000/year	Medium	Nov. '24	Complete. Subscription started and rolled-out.
PMC 608b	Tobii eye tracking system needs upgrading	Upgrade tracking system	$3,095	High	Sept. '24	Complete - System upgraded.
PMC 705a	Conservation Lab projects need a place for drying student projects	Install Seville Classics rack in room	$180	High	Sept. '24	Complete - installed.
	Lights in 705a are "all or nothing" unlike the other rooms that allow the switches to	Ask Facilities to fix the wiring of the switch to operate like the other rooms in the	None	Medium	May '25	Complete - wiring fixed.

	turn on the lights pointing up or down. Can be too much light.	buiklding.				
PMC 602	Need office seating and file drawers for new faculty in office (currently using classroom seating)	Order Knoll seating and file drawers from Lane Office	$4,094	High	Sept. '24	Complete - installed.
	In next AY, it is anticipated that 2x new faculty will be joining. Need to seat 1 additional person in this office.	Order 4x new desks for faculty. Order 1x new chair and file drawer.	TBD	High	August. '25	Added to Facilities Conditions report - plan to redesign in summer. Plan developed in summer, but implementation postponed to the fall.
PMC 604b	Faculty in office request whiteboard and cart for transporting archival materials	Ordered cart and whiteboard.	$85 for cart and $135 for whiteboard	Medium	Sept. '24	Complete and installed.
PMC 608b	Need printer for ALA ERP members - temporary placement only	Ordered and installed	$140	High	Sept. `24	Complete - printer installed and removed from space.
PMC 601c	Make space more amenable to prospective students / parents	Add 2 soft seating	$339	Medium	Sept. `24	Complete.

PMC 201	Lecture hall could use Pratt branding for important events	Work with PComm / IT to make/install branding	TBD	High	Nov '24	Complete.
PMC 714	Room has blackout shades, which is problematic because there is a need to reduce light but not completely keep it out. Room has a nice view that should be seen.	Replace with translucent shades.	TBD	Medium	May '25	Added to Facilities Conditions report. Not fixed over summer.
General	Little rooms on 7th floor (707a and 707b) are very popular - they are always booked. Very useful for remote classes.	Explore option for creating more rooms like 707a and 707b.	Unknown	Medium	–	
General	While light switches allow you to control fluorescent lamps pointed up and down, faculty want to be able to turn off lights near the projected image while maintaining some lighting away from the projected image.	Add additional light switches to allow more control of lighting. Fluorescent lights are inefficient and obsolete, and brightness cannot be controlled, and should be replaced with LED lights.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept.
General	Noise from the 7th floor because lack of insulation is distracting during	Cocciolo will describe this issue to the architect.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and

	classes. Sometimes, debris falls from the ceiling.					Pratt facilities dept, and again in Dec. 2018. Suggested that furniture on wheels could help address the problem.
PMC 6 General	PMC 6 can be overheated or overcooled in the "swing season," resulting in complaints from students, faculty and staff.	Study and address heating and cooling issues on the floor.	Unknown	High	TBD	Issue brought to Chief Facilities Officer, March 2018. Because the system is old and runs on either hot or cold water, it is going to be a problem in the "swing season."
PMC Basement	~180 count record boxes are difficult to access	Devise a permanent solution at PMC or send to off-site storage	TBD	Medium	TBD	
PMC 607	The HVAC duct rattles and get complaints from faculty using the room.	Fix the rattling of the HVAC duct. [Rolled-over from last year's plan; added to Facilities conditions report.]	TBD	High	May 2025	Added to facilities condition report last AY. Was not fixed last AY. Installed napkins in duct which seems to have helped.