Pratt

Pratt Institute School of Information
Space+Technology Committee: Plan AY 21/22
Updated: September 12, 2022

Recommended by the School of Information Space and Technology Committee and approved by the SI Dean on October 13, 2021.

Key: Items highlighted in light yellow are expected to be completed fiscal year 21/22 (July 1, 2021 to June 30, 2022). Items in green have been completed. Items in red are postponed. Note that **software** required on computers is maintained through the SI Technology in the Classroom doc.

Space	Need	Plan to address	Estimated Cost	Priority	Due Date	Actual
PMC 601a PMC 601b	Space is cluttered with record boxes.	Investigate options for additional storage.	TBD	Low		Complete. 10X record boxes removed from 601a and 18x from basement and transferred to the Pratt Institute archives. 6X record boxes in 601b moved to basement.
PMC 602	Usability observation camera has stopped working.	Have IT fix camera	0	Medium	October 2021	Complete. Insufficient ethernet ports available in room; switch added to allow additional ports.
PMC 604	In general, space poorly supports faculty meeting with advisees or others because of shared office spaces.	Investigate options for supporting faculty advisement of students.	Unknown	Medium	--	Many advisement sessions are happening on Zoom, so may be less of an issue currently.
PMC 606	Projected image is small (cramped).	Flip the classroom so that the instructor is not teaching under the HVAC equipment but rather the opposite wall. Install a laser projector and provide a	0 (IT already had the projector to use).	High	Aug. 2021	Complete

		larger projected image because it is no longer constrained by the HVAC equipment.				
PMC 606	Text appears pixelated on Dell computers.	Work with IT to fix.	0	High		Fixed over winter break.
PMC 608	Need a space for Usability Studies	Implement redesign in Long-term space plan to room 608. DX Center (MacDonald & Villaespesa) research camera systems work best for Usability labs and if one-way window is needed or not.	~$10-30K	High	August 2022	Completed in July 2022.
PMC 610	Need consolidated space for Archives and Cultural heritage class and related equipment.	Implement redesign in Long-term space plan to room 610. Create better space for discussion-based classes at PMC other than PMC 610, which conference table is too small for 18 students + instructor.	TBD	High	January 2022	Completed in winter break.
General	New students need better orientation to the spaces available to them at Pratt Manhattan Center	Develop a webpage with information available to students about spaces available to them at PMC. Provide more frequent communications to students about spaces available to them (e.g., newsletter, social media, other listserv postings). Include faculty room numbers in directory so students can more readily find their offices. Provide a map or some kind of visual for students on orienting them to the space.	0	High		Complete. Completed website and have communicated it via newsletter. Added faculty office locations to directory (Oct. '21). Added a visual to the website to help students know about the spaces available to them at PMC.
General	Identify which computers are in need of replacement next.	7x iMacs in 609 are out of warranty, however, faculty indicate they are not heavily used and thus upgrades may be better spent elsewhere.	TBD	Medium		Plan to replace computers in 606 this fiscal year so that there is standardization on the Mac platform. Other computers in need of replacement are 613, 609 and

						InfoLounge. Need to wait for Apple to release 28" iMacs for 609 and InfoLounge. IT will replace machines in 613 this FY.
General	While light switches allow you to control fluorescent lamps pointed up and down, faculty want to be able to turn off lights near the projected image while maintaining some lighting away from the projected image.	Add additional light switches to allow more control of lighting.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept.
General	Noise from the 7th floor because lack of insulation is distracting during classes. Sometimes, debris falls from the ceiling.	Cocciolo will describe this issue to the architect.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept, and again in Dec. 2018. Suggested that furniture on wheels could help address the problem.
General	Building can be overheated in the winter and under-cooled in the summer, resulting in frequent complaints from students, faculty and staff.	Study and address heating and cooling issues on the floor.	Unknown	High	TBD	Issue brought to Chief Facilities Officer, March 2018
General	Water fountain on 6th floor has broken and need to be replaced. Should allow people to fill their own water bottles with cold water.	Replace dual water fountains with a model that supports filing water bottles (e.g., this model in the Pratt cafeteria), which also indicates how many disposable water bottles have been saved through its use.	$5,000	Medium		Complete Aug. 2021.
General	Classrooms have older	Replace seating in classrooms with		Low		Complete - seating

	seating that is dated looking and in some cases are woobly, and mismatching.	modern and durable seating. Prioritize classrooms that are most frequently used and not recently refreshed (order: 606, 602, 608, 609).				replaced in 602 and 608. 606 should be replaced in FY22/23.
Micromarket - 7th Floor	Have light food, beverage, and coffee available to community.	Advocate to administration to bring this back to PMC.		High		Complete Nov. 2021. Light food and coffee returned.
InfoLounge	Complete the installation of the art work by Nat Quinn that was delayed because of the pandemic.	Ask Nat Quinn to come in and complete the work.	0	Low	June 2022	Nat Quinn made some updates in Summer '22, although the projector mount is not working out quite as he hoped.
PMC Basement	~180 count record boxes are difficult to access	Devise a permanent solution at PMC or send to off-site storage	TBD	Medium	TBD	