

Pratt

Pratt Institute School of Information

Space+Technology Committee: Plan AY 19/20

Updated: February 24, 2020

Recommended by the Space and Technology Committee on Oct 24, 2019

Key: Items highlighted in light yellow are expected to be completed fiscal year 19/20 (July 1, 2019 to June 30, 2020). Items in green have been completed. Items in orange are postponed. Note that **software** required on computers is maintained through the [SI Technology in the Classroom](#) doc.

Space	Need	Plan to address	Estimated Cost	Priority	Due Date	Actual
PMC 601a PMC 601b	Space is cluttered with record boxes.	Investigate options for additional storage, such as sending off-site (e.g., Iron Mountain, Brooklyn campus).	TBD	Low		In progress. Budgeted for sending to offsite (Iron Mountain) in FY21.
PMC 604a	Re-design room 604A for incorporating new faculty member	Purchaser computer, 2 new desks, lamp and chair for Smith.	\$2,945 \$1818 for computer \$760 for 2X new desks \$367 for lamp + chair	High	August 2018	Complete.
PMC 604	In general, space poorly supports faculty meeting with advisees or others because of shared office spaces.	Investigate options for supporting faculty advisement of students.	Unknown	Medium	--	
PMC 606	Make LCD monitor in back of room use HDMI (rather than VGA)	Change default settings on monitor and connect HDMI cable.	0	Medium	Fall 2018	Complete.

PMC 606	Need to be able to connect laptop	Replace switch so that it can accomodate laptop connection		High	Fall 2019	Complete.
PMC 606	Per Long-term Space Plan , begin redesign of room	Implement change to room and prepare to be ready by Fall 2020.		High	June 2020	Delay because of difficulty obtaining space to relocate current 606 functions; Postponed
PMC 606	Lockable storage needed for Physical computing course	Find an option and install				
PMC 607	HVAC is loud and rattles.	Fix duct so that it does not rattle.	0	TBD	TBD	Discussed the loudness with Chief Facilities Officer in Dec. 2018 and he will look into.
PMC 608	2 iMacs in room--other than instructor workstation--are old and slow.	Replace with new iMacs	0	Medium	Aug. 2019	Complete
PMC 608	Provide the possibility of offering a Conservation Lab course a Pratt Manhattan.	Conservation Lab could be held in 702, with supplies available via moveable carts that are stored in 608. See plan here.	\$600	Low	Feb. 2020	Complete.
PMC 609	Student complaint of HVAC too loud in this room. Need to investigate.		TBD	Medium		Oct. 22. Discussed the loudness with Chief Facilities Officer in Dec. 2018 and he will look into.
PMC 609	More computers in the room than needed according to faculty survey of people who teach in that room	Remove back row of computers and tables	0	High	Winter break	Complete.
PMC 609	Computers are out of warranty	Replace 7 computers	\$31,000	High	TBD	
PMC 610	Screen on the the left side of the room does not turn on when the AV "On" switch is	Install control cable so that left screen turns on and sets to the correct input.	0	High	Fall 2019	Postponed for pandemic.

	activated.					
PMC 612	Projected image can be difficult to see with the lights on, so instructors often turn the lights off	Replace projector with laser projector	\$2,500		Jan. 2019	Complete.
General	While light switches allow you to control fluorescent lamps pointed up and down, faculty want to be able to turn off lights near the projected image while maintaining some lighting away from the projected image.	Add additional light switches to allow more control of lighting.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept.
General	Noise from the 7th floor because lack of insulation is distracting during classes. Sometimes, debris falls from the ceiling.	Cocciolo will describe this issue to the architect.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept, and again in Dec. 2018. Suggested that furniture on wheels could correct the problem.
General	Building can be overheated in the winter and under-cooled in the summer, resulting in frequent complaints from students, faculty and staff.	Study and address heating and cooling issues on the floor.	Unknown	High	TBD	Issue brought to Chief Facilities Officer, March 2018
General	Water fountain on 6th floor has broken and need to be replaced. Should allow people to fill their own water bottles with cold water.	Replace dual water fountains with a model that supports filling water bottles (e.g., this model in the Pratt cafeteria), which also indicates how many disposable water bottles have been saved through its use.	\$5,000	High		Need brought to Chief Facilities Officer in Dec. 2018 and Oct 2019. Chief Facilities Officers says will put it into next year's budget if cannot be covered this year. Postponed

						for Pandemic.
General	Classrooms have older seating that is dated looking and in some cases are woobly, and mismatching.	Replace seating in classrooms with modern and durable seating. Prioritize classrooms that are most frequently used and not recently refreshed (order: 612, 606, 602, 608, 609). Replace 612 chairs this academic year.	\$5,500	Low		Requested quote, Purchased but install postponed because of pandemic.
General	Hallways and InfoLounge can be a little dark	The hallways and InfoLounge were designed to use track lighting, but the lighting is not used on the 6th floor. Install LED, low wattage track lights in places where tracks exist on the 6th floor	\$400	Medium		Complete.
Women and Men Restrooms	Restrooms have odor problems because there is not any ventilation (other than door opening/closing). Could benefit from being connected to a HVAC or at least a fan.	TBD	TBD	Low	TBD	Discussed issue with Chief Facilities Officer in Dec. 2018 and Oct. 2019. Said that the vent should be connected to exhaust pipe that exits on the roof- will look into if it is working properly.
Gender Neutral Restroom	Light fixture missing in ceiling. Door lock started malfunctioning again, creating an embarrassing situation.	Install light fixture. Recheck locking mechanism.	TBD	Low	2019	Postponed for pandemic.
InfoLounge	Historical photographs in InfoLounge depict a time in the School's history where there was exclusion, making them at-odds with DEI commitment.	Identify and procure some modern artwork for InfoLounge.	\$1000	Medium	Spring 2020	Historical photos removed and wall painted.
PMC Basement	~180 count record boxes are difficult to access	Devise a permanent solution at PMC or send to off-site storage	TBD	Medium	TBD	In progress. Budgeted for sending to offsite (Iron Mountain) in FY21.