# ACADEMIC CALENDAR

## Calendar Highlights 2020-2021

<table>
<thead>
<tr>
<th></th>
<th>Fall 2020</th>
<th>Spring 2021</th>
<th>Summer I 2021 (10 weeks)</th>
<th>Summer II 2021 (5 or 6 weeks)</th>
<th>Summer III 2021 (4 weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Day of Semester</td>
<td>August 31</td>
<td>January 19</td>
<td>May 24</td>
<td>June 21</td>
<td>July 5</td>
</tr>
<tr>
<td>Last Day for 100% tuition refund upon withdrawal (WD)</td>
<td>August 31</td>
<td>January 19</td>
<td>May 24</td>
<td>June 21</td>
<td>July 5</td>
</tr>
<tr>
<td>Last Day to Add Classes or Drop without a WD grade</td>
<td>September 14</td>
<td>February 1</td>
<td>May 30</td>
<td>June 27</td>
<td>July 11</td>
</tr>
<tr>
<td>Last day to withdraw (WD) from a course</td>
<td>November 13</td>
<td>April 9</td>
<td>July 9</td>
<td>July 16</td>
<td>July 23</td>
</tr>
<tr>
<td>Dates that classes do not meet</td>
<td>Labor Day September 7</td>
<td>Martin Luther King, Jr. Day January 18</td>
<td>Memorial Day May 31</td>
<td>Independence Day July 4</td>
<td>Independence Day July 4</td>
</tr>
<tr>
<td></td>
<td>Thanksgiving November 25 - November 29</td>
<td>Exam conflict/Study Day May 4</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Exam Conflict/Study Day December 14</td>
<td></td>
<td></td>
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<tr>
<td>Final Critique and Exams</td>
<td>December 15 through December 21</td>
<td>May 5 through May 11</td>
<td></td>
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</tr>
<tr>
<td>Last Day of Semester</td>
<td>December 21</td>
<td>May 11</td>
<td>July 30</td>
<td>July 23 (5 weeks)</td>
<td>July 30</td>
</tr>
<tr>
<td>Grades Due Online</td>
<td>December 23</td>
<td>May 13</td>
<td>August 2</td>
<td>August 2</td>
<td>August 2</td>
</tr>
</tbody>
</table>

## Important Telephone Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions (toll-free)</td>
<td>(800) 331-0834</td>
</tr>
<tr>
<td>Admissions</td>
<td>(718) 636-3514</td>
</tr>
<tr>
<td>Career Services</td>
<td>(718) 636-3506</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>(718) 687-5356</td>
</tr>
<tr>
<td>Health Services</td>
<td>(718) 399-4542</td>
</tr>
<tr>
<td>International Affairs Office</td>
<td>(718) 636-3674</td>
</tr>
<tr>
<td>Library (Circulation Desk)</td>
<td>(718) 636-3420</td>
</tr>
<tr>
<td>Public Safety</td>
<td>(718) 636-3540</td>
</tr>
<tr>
<td>Registrar</td>
<td>(718) 636-3663</td>
</tr>
<tr>
<td>Residential Life</td>
<td>(718) 399-4550</td>
</tr>
<tr>
<td>Student Financial Services</td>
<td>(718) 636-3599</td>
</tr>
<tr>
<td>Student Involvement and Orientation</td>
<td>(718) 636-3422</td>
</tr>
</tbody>
</table>

## Academic Advisors

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architecture</td>
<td>(718) 399-4333</td>
</tr>
<tr>
<td>Art</td>
<td>(718) 636-3611</td>
</tr>
<tr>
<td>Design</td>
<td>(718) 636-3611</td>
</tr>
<tr>
<td>Information</td>
<td>(212) 647-7682</td>
</tr>
<tr>
<td>Intensive English Program</td>
<td>(718) 636-3450</td>
</tr>
<tr>
<td>Writing Programs</td>
<td>(718) 399-4497</td>
</tr>
</tbody>
</table>

Please note:
This calendar must be considered as informational and not binding on the Institute. The dates listed here are provided as a guideline for use by students and offices participating in academic and registration related activities. This calendar is not to be used for nonacademic business purposes. Pratt Institute reserves the right to make changes in the information printed in this bulletin without prior notice.

Last Revised 3/3/2020
FALL 2020

REGISTRATION

Friday, February 21
Departments: Summer/Fall schedule changes due to Registrar’s Office

Monday, March 9
Fall schedule goes live online.

Monday, March 9
Academic advisement begins.

Monday, April 6
Online registration begins for continuing graduate students.

Monday, April 13
Online registration begins for continuing undergraduate students.

Wednesday, July 1
New student registration.

Monday, September 14
Last day to add a class, or drop without a WD grade recorded. No new registrations accepted after this date.

Friday, November 13
Last day for course withdrawal with WD grade.

NEW STUDENT ORIENTATION

Sunday, August 23 – Friday, August 28
New student orientation held.

PAYMENT/FINANCIAL

Friday, June 5
Student loan application deadline.

Saturday, August 1
Tuition payment deadline.

Sunday, August 2
Late payment fee $200 in effect

Monday, August 31
Last day for 100% tuition refund upon withdrawal.

HOUSING

Sunday, August 23
Entering freshman, transfer, and graduate students move-in to residence halls, 9 am to 5 pm.

Friday, August 28
Continuing students move-in to residence halls, 9 am to 5 pm.

Tuesday, December 22
Noon move-out deadline for graduating students and those who cancelled spring residence hall license.

Note: Students residing on-campus Spring 2020 do not move-out of their Fall rooms.

ACADEMIC

Monday, June 1
All international students’ applications and documents due.

Monday, August 17
Design Management and Arts and Cultural Management classes begin.

Monday, August 31
Classes begin.

Monday, September 7
Labor Day. Institute closed.

Monday, September 14
Last day to add a class or drop without a WD grade recorded.

Monday, October 12
Columbus Day. Classes meet, offices closed.

Tuesday, November 3
Election Day / Midterm Break. No classes, offices closed.

Friday, November 13
Last day for course withdrawal.

Wednesday, November 25 – Sunday, November 29
Thanksgiving - no classes. Offices open on 11/25 only.

Monday, December 14
Study Day/Exam Conflict Day.

Tuesday, December 15 – Monday, December 21
Final critique and exam week.

Monday, December 21
Last day for students to submit graduation applications to the registrar’s office for May graduation.

Monday, December 21
Fall semester ends. Last day to change grades from previous spring/summer semesters.

Wednesday, December 23
All final grades due online by end of day.

Thursday, December 24 – Friday, January 1, 2020
Winter vacation. Institute closed.

Refund Schedule

<table>
<thead>
<tr>
<th>Course Withdrawal Refund Schedule Fall 2020</th>
<th>Housing Cancellation Refund Schedule</th>
<th>Meal Plan Cancellation Refund Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to and including August 31</td>
<td>Full refund</td>
<td>Please refer to the housing license to determine the cancellation penalty/refund.</td>
</tr>
<tr>
<td>September 1 – September 7</td>
<td>85% refund</td>
<td>Please refer to the cancellation penalty schedule on the back of your meal plan contract to determine the cancellation penalty/refund.</td>
</tr>
<tr>
<td>September 8 – September 14</td>
<td>70% refund</td>
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<tr>
<td>September 15 – September 21</td>
<td>55% refund</td>
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<tr>
<td>After September 21</td>
<td>No refund</td>
<td></td>
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</tbody>
</table>

The refunds above are calculated using the date you completed your transaction online or at the Office of the Registrar (Myrtle Hall 6th floor). No penalty is assessed for undergraduate withdrawals when a full-time credit load (12-18 credits) is carried before and after the drop/add.

Last Revised 3/3/2020
SPRING 2021

REGISTRATION

Friday, September 11, 2020
Spring 2021 schedule changes due to Registrar’s Office.

Monday, October 5
Spring schedule goes live online.

Tuesday, October 14
Academic advisement begins.

Monday, November 2
Continuing graduate students’ online registration for spring begins.

Monday, November 9
Continuing undergraduate students’ online registration for spring begins.

Monday, February 1, 2021
Last day to add a class or drop without a WD grade recorded.
No new registrations accepted after this date.

Friday, April 9
Last day to withdraw (WD) from a course.

NEW STUDENT ORIENTATION

Friday, January 15
New student orientation held.

PAYMENT/FINANCIAL

Wednesday, October 7, 2020
Recommended date to file spring financial aid and student loan applications for students who did not file for fall term.

Saturday, December 19
Continuing students’ tuition payment deadline for spring.

Monday, January 4, 2021
All continuing students should begin to file financial aid forms for summer 2021 / fall 2021 / spring 2022 financial aid award packages.

Friday, January 8
New students’ tuition payment deadline.

Saturday, January 9
Late payment fee $200 in effect

Tuesday, January 19
Last day for 100% tuition refund upon withdrawal.

Monday, January 25
Recommended filing deadline for financial aid applications for the next academic year.

Thursday, April 1
Recommended filing deadline for 2021/22 student loan applications.

Wednesday, May 12, 2021
Noon move-out deadline for non-graduating students and those students without a summer session residence hall license.

Day after Commencement
Noon move-out deadline for graduating students.

NOTE: students residing on-campus Summer 2020 Session do not move-out of their Spring room until notified their SU room is ready.

ACADEMIC

Sunday, November 1, 2020
International students’ SEVIS I-20 application documents due.

Saturday, January 2, 2021
Design Management and Arts and Cultural Management classes begin.

Monday, January 18
Martin Luther King, Jr Day. Institute closed.

Tuesday, January 19
First day of classes.

Monday, February 1
Last day to add a class or drop without a WD grade recorded.

Monday, February 15
President’s Day. Classes meet, offices closed.

Thursday, April 9
Last day for course withdrawal.

Tuesday, May 4
Study Day/Exam Conflict Day.

Monday, March 15 – Sunday, March 21
Spring break. Institute offices open.

Thursday, March 25
Last day to submit a graduation application for October and February graduation.

Friday, April 9
Last day for course withdrawal.

Tuesday, May 4
Study Day/Exam Conflict Day.

Wednesday, May 5 – Tuesday, May 11
Final critique and exam week.

Tuesday, May 11
Spring semester ends. Last day to change grades from previous fall semesters.

Thursday, May 13
All final grades due online by end of day.

Week after classes end
Awards Convocation, Commencement.

HOUSING

Thursday, January 14
Entering freshman, transfer, and graduate students’ move-in to residence hall, 9 am to 5 pm.

Refund Schedule

<table>
<thead>
<tr>
<th>Course Withdrawal Refund Schedule Spring 2021</th>
<th>Housing Cancellation Refund Schedule</th>
<th>Meal Plan Cancellation Refund Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to and including January 19</td>
<td>Full refund</td>
<td>Please refer to the housing license to determine the cancellation penalty/refund.</td>
</tr>
<tr>
<td>January 20 – January 26</td>
<td>85% refund</td>
<td></td>
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<tr>
<td>January 27 – February 2</td>
<td>70% refund</td>
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<tr>
<td>February 3 – February 9</td>
<td>55% refund</td>
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<tr>
<td>After February 9</td>
<td>No refund</td>
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SUMMER 2021

SUMMER I, II, AND III
The summer semester begins on Monday, May 24 and ends on Friday, July 30.

Classes that run for 10 weeks will operate on the summer I schedule, which spans the entire semester. Classes that run for 5 or 6 weeks will operate on the summer II schedule, which begins on June 21. Classes that run for 4 weeks will operate on the summer III schedule, which begins on July 5.

See the table below for start, add/drop, withdrawal, and end dates for all summer sessions.

<table>
<thead>
<tr>
<th>Registration begins</th>
<th>Summer I (10 weeks)</th>
<th>Summer II (5-6 weeks)</th>
<th>Summer III (4 weeks)</th>
</tr>
</thead>
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<tr>
<td></td>
<td>Monday, April 12</td>
<td>Memorial Day May 31</td>
<td>Independence Day July 4</td>
</tr>
<tr>
<td>Dates classes do not meet</td>
<td></td>
<td>First day of classes</td>
<td>Monday, May 24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day of classes.</td>
<td>Memorial Day May 31</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for 100% tuition refund for dropped classes</td>
<td>Monday, May 24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day to add a class or drop classes without a WD grade recorded</td>
<td>Sunday, May 30</td>
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<td>Last day to withdraw (WD) from a course</td>
<td>Friday, July 9</td>
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<tr>
<td></td>
<td></td>
<td>Last day of the semester</td>
<td>Friday, July 30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First day of classes</td>
<td>Monday, August 2</td>
</tr>
</tbody>
</table>

PAYMENT/FINANCIAL

Monday, May 24
Summer tuition deadline.

HOUSING

Sunday, May 23
Residence Hall move-in.

Note: Move-ins continue weekly through the end of Summer Session.

Saturday, July 31
Noon move-out deadline for students without fall residence hall license.

Note: Students residing on-campus fall 2021 do not move-out of their SU room until notified their Fall room is ready.

ACADEMIC

Saturday, May 22
Design Management and Arts and Cultural Management classes begin.

Monday, May 24
First day of summer 2021 semester.

Monday, June 15
Graduate theses due to library.

Friday, July 30
Last day of summer 2021 semester.

Monday, August 2
Final grades for summer 2021 due online by end of day.

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<td>Please refer to the housing license to determine the cancellation penalty/refund.</td>
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</tr>
<tr>
<td>May 25 through May 31 55% refund</td>
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</tr>
<tr>
<td>After May 31 No refund</td>
<td></td>
<td></td>
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