

# GRADUATE REFERENCE FORM



Please print in **UPPERCASE** letters with **black** ink.

**TO THE APPLICANT: COPY THIS FORM TO OBTAIN THREE REFERENCES.** Fill in your name, address, and proposed field of graduate study. Ask your undergraduate professors or administrators at the college/university where you received your undergraduate degree(s) to submit recommendations on this form. If you have not attended college for three or more years, you may choose to have your present or former supervisor provide recommendations.

**TO THE REFERENCE:** The applicant named below has applied for admission to the Pratt Institute graduate school indicated. We would appreciate your candid opinion of the applicant. This information will be held in the strictest confidence. Because we will withhold action until hearing from you, we would appreciate your advising us as soon as possible.

**Pratt Institute**  
Office of Graduate Admissions  
200 Willoughby Avenue  
Brooklyn, NY 11205

Please return the completed form to the applicant in a sealed envelope bearing your signature.

**PROPOSED FIELD OF GRADUATE STUDY**

<b>APPLICANT'S LAST NAME</b>	<b>FIRST</b>	<b>MIDDLE</b>	<b>TELEPHONE</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>NAME OF REFERENCE</b>	<b>TELEPHONE</b>
<input type="text"/>	<input type="text"/>

<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>	<b>COUNTRY</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**POSITION**

Place a check in the appropriate circle to indicate how you would rank the applicant as a graduate student in his/her field of interest.

	<b>BELOW AVERAGE</b>	<b>AVERAGE</b>	<b>ABOVE AVERAGE</b>	<b>SUPERIOR</b>	<b>UNKNOWN</b>		<b>BELOW AVERAGE</b>	<b>AVERAGE</b>	<b>ABOVE AVERAGE</b>	<b>SUPERIOR</b>	<b>UNKNOWN</b>
INTELLIGENCE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	EMOTIONAL STABILITY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
INITIATIVE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	INDUSTRY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
APTITUDE FOR PROFESSION	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	SERIOUSNESS OF PURPOSE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How long have you known the applicant (number of years)?  In what relationship have you known the applicant (e.g., employee, friend, etc.)?

What are the strongest character traits of the applicant?

What are the weakest?

What character traits or professional attitudes does the applicant have that we should know about in guiding his/her graduate study?

Would you recommend the applicant for admission to graduate study in his/her field of interest?

To your knowledge, will the applicant require financial aid to attend graduate school?

Would you recommend the applicant for a graduate award or loan assistance? If no, explain briefly.

<b>RECOMMENDER'S SIGNATURE</b>	<b>DATE</b>
<input type="text"/>	<input type="text"/>

Note: Pratt destroys recommendations before applicants enroll.