

**Disability form**

In light of Pratt's commitment to its disabled student population, every attempt is made to enable them to receive the full educational benefits of their classes. If you have a physical or learning disability, chronic disease or physical condition that we should know about please check the services listed below you think you may need. Feel free to attach a separate page or use the space on the other side if you would like to provide additional information.  
Please print and return the completed form below.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
e-mail: \_\_\_\_\_  
Social Security: \_\_\_\_\_  
Starting semester \_\_\_\_\_  
Applying as:  
 Freshman       Transfer       Graduate

- Notetaking. Note-takers help students who cannot take notes or have difficulty taking adequate notes.
- Test Taking. Depending on your disability, you may be able to obtain permission to: take oral examinations; obtain time extensions; request modification of test formats; request make-up or take-home exams; or obtain permission for an extension of a deadline for out-of-class assignments.
- Tutors. Individual student tutors may be available, as are the services of the Writing and Tutorial Center.
- Advocate. When justified, we will advocate for you if you encounter what you perceive to be an injustice in light of your circumstances.
- Advisement. We are available for advisement related to issues concerning your disability.
- Referral. We will direct you to the appropriate department to answer questions that we cannot answer. We will also refer you to the appropriate outside agency when necessary.
- Equipment. We provide hearing and visually impaired students with equipment and other assistance appropriate to their needs as well as providing tape recorders and spell checkers.

Students with disabilities choose among many approaches to cope with the demands of college life. Some use our services while others prefer to advocate for themselves. Whichever method you choose, we ask you to make an appointment with us to discuss your needs and how we can best serve you. In order to receive reasonable accommodations you must have documentation of your disability on file in our office. Your records will be kept completely confidential. So, please contact Mai McDonald at (718) 636-3711.